Draft Work Plan for the Technical Team for Strengthening Public-Private Partnership to Reduce Food Losses in the Supply Chain

(APEC/PPFS & ATCWG Multi-Year Project M SCE 02 2013A)

Ching-Cheng Chang
Chinese Taipei
Outline

• Mission

• Scope of Work
  • Activity 1
  • Activity 2
  • Activity 3

• Schedule
APEC 2015 Expert Consultation

3 Purposes

1. Improve assessment methodology and data collection on identifying the causes in fishery and livestock

2. Design survey questionnaire and identify key targets to improve data collection and sharing

3. Discuss work plan for the technical team on food loss assessment and capacity building
Mission of Technical Team

Data
• Improve **data collection and knowledge sharing** on food loss for perishable products along the food supply chain

Issue
• Identify **critical issues and best practices** that help farmers and agribusinesses to access information, technologies, training and consultation services

Action
• Develop **effective strategies and actions** to reduce postharvest food loss and waste in supply chains.
Scope of Work

Activity 1
• Preparation of baseline inventory

Activity 2
• Data collection

Activity 3
• Final Report
Activity 1: Preparation of the baseline inventory

Design fact-finding **survey questionnaire** by the Technical Team **to fill these gaps** among APEC MEs

- **What are the existing** definition, measurement, information gaps, and hotspots **of** food losses and waste?
- **How can we fill the information gaps and facilitate knowledge-sharing** and progress monitoring?
- **What are the existing government programs/projects** for assessing and/or reducing food losses along the supply chains in the value chain of fishery and livestock sectors?
- **What are the major implementation barriers** and how to ensure stakeholders engagement **to implement these programs/projects**?
Activity 2: Data collection in reducing food losses

Technical Team collect baseline information with support from the PPFS/ATCWG Window of Mes

- **MEs’ Representatives ➔ ATCWG, PPFS Window**
  1. Provide **baseline** Information for survey
  2. Identify **interviewees** for survey.

- **Technical Team**
  3. Undertake **Survey**
  4. Provide survey **results** and prelim summary
Activity 3: Final Report

Chinese Taipei and the Technical Team

- Jointly write up and complete a final report
- Deliver actionable recommendations based on survey results
Deliverables

Activity 1
- Survey questionnaire.
- Survey report template

Activity 2
- Progress Report I
- Progress Report II
- Progress Report III
- Progress Report IV

Activity 3
- Final Report in Written Form
# Timetable

<table>
<thead>
<tr>
<th>Activity</th>
<th>Deliverable</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Questionnaire</td>
<td>Aug 15 2015</td>
</tr>
<tr>
<td>1</td>
<td>Report Template</td>
<td>Aug 30 2015</td>
</tr>
<tr>
<td>2</td>
<td>Progress report I</td>
<td>Sep 15 2015</td>
</tr>
<tr>
<td>2</td>
<td>Progress report II</td>
<td>Sep 15 2015</td>
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<tr>
<td>2</td>
<td>Progress report III</td>
<td>Nov 31 2015</td>
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<tr>
<td>2</td>
<td>Progress report IV</td>
<td>Jan 31 2015</td>
</tr>
<tr>
<td>3</td>
<td>Final report</td>
<td>Apr 31 2016</td>
</tr>
</tbody>
</table>

- **APEC 2015 Food Security Week Iloilo, Sep 28-Oct 6**
- Expert Consultation, 07/16-17
- Report Template, 08/30
- Questionnaire, 08/15
- Progress report I, 09/15
- Progress report II, 09/15

**Activity 1**

- **Activity 2**

  - Report Template, 08/30
  - Questionnaire, 08/15

  **Activity 3**

- Progress report II, 09/15
- Progress report I, 09/15

  **Activity 1**

- Expert Consultation, 07/16-17
- Report Template, 08/30
- Questionnaire, 08/15
Discussion #1: Candidates

1. Technical Team
   - 3~5 persons
   - From
     - Academics
     - Independent consultants
     - Nomination from ME windows

2. ME window
   - PPFS window
   - ATCWG window
**Discussion #2: Activities**

**Activity 1: Preparation of the baseline inventory**
- Tech Team: Design questionnaire
- Tech Team: Design report template

**Activity 2: Data collection in reducing food losses**
- ME: provide baseline data and list of interviewees
- Tech Team: conduct survey and prepare summary report

**Activity 3: Final Report**
- Tech Team: Complete report and recommendations
Discussion #3: Deliverable/Time

1. **Deliverables:**
   - Are they tangible?
   - Can we achieve our goal?

2. **Timetable:**
   - Will it be feasible to complete on time?
   - Do we need to catch some important deadlines?
Thank You
&
Comments Welcome

Contact: Ching-Cheng Chang
Email: Emily@econ.sinica.edu.tw
       Emily33662666@gmail.com