

17 November 2022

Corrigendum 1 to Request for Proposal (RFP) - Upgrading of the APEC Meeting Document Database (MDDB) Posted on 28 October 2022

With reference to above RFP published on 28 October 2022 on our website at <https://www.apec.org/projects/tenders-and-rfps> the following amendments to the RFP document are made with immediate effect.

S/N	RFP Page No.	RFP Section / Point	Clause as per RFP	Clause Revised as
1.	2	Application Features and Design	To maintain the current setup, functionality and design, the new version of the SharePoint Server needs to be on-premise and with free CAL license for external users. Based on the licensing model provided by Microsoft, Microsoft SharePoint 2019 meets the current requirements.	To maintain the current setup, functionality and design, the new version of the SharePoint Server needs to be on-premise and with free CAL license for external users. The Secretariat has deemed that an implementation of either SharePoint 2019 or SharePoint Subscription Edition is adequate for its purpose.
2.	3	1.1 Purpose / 1.1.1	The purpose of this Request for Proposal (RFP) is for the APEC Secretariat to solicit bids from vendors interested in proposing solutions and costs for the upgrading of APEC Meeting Document Database (MDDB) to Microsoft SharePoint 2019.	The purpose of this Request for Proposal (RFP) is for the APEC Secretariat to solicit bids from vendors interested in proposing solutions and costs for the upgrading of APEC Meeting Document Database (MDDB) on the latest available versions of Microsoft SharePoint; either SharePoint 2019 or SharePoint Subscription Edition.
3.	3	2.1 General Terms and Conditions / 2.1.4	Vendors must have completed SharePoint migration and/or development/customization on SharePoint 2019 for at least 3 customers before and must have more than 5 years experience in supporting SharePoint in the past.	Vendors must have completed SharePoint migration and/or development/customization on either SharePoint 2019 or SharePoint Subscription Edition for at least 3 customers before and must have more than 5 years' experience in supporting SharePoint in the past.
4.	4	2.3. Timeline / 2.3.1	<ul style="list-style-type: none"> ▪ RFP issued 28th October 2022. ▪ Responses to be received by 5.30pm, 17th November 2022. ▪ Review and notify by 25th November 2022. <i>(This date may be postponed, depending upon the number of vendor bids.)</i> 	<ul style="list-style-type: none"> ▪ RFP issued 28 October 2022. ▪ Responses to be received by 5.30pm, 28 November 2022. ▪ Review and notify by 5 December 2022. <i>(This date may be postponed, depending upon the number of vendor bids.)</i>
5.	5	3. System Overview / 3.1	The Secretariat is now interested in upgrading the MDDB to Microsoft SharePoint 2019.	The Secretariat is now interested in upgrading the MDDB to the latest available versions of Microsoft SharePoint; either SharePoint 2019 or SharePoint Subscription Edition.
6.	5	4.2 Vendor Information / 4.2.3b	Number of customers that have been assisted with migration of SharePoint 2007 to Microsoft SharePoint 2019	Number of customers that have been assisted with migration of SharePoint 2007 to either SharePoint 2019 or SharePoint Subscription Edition.
7.	7	8. Responses and Questions / 8.1	Please send the proposal via email to the attention of the Procurement Officer, APEC Secretariat, to procurement@apcc.org no later	Please send the proposal via email to the attention of the Procurement Officer, APEC Secretariat, to

			than 5:30pm Singapore time, 17 th November 2022.	procurement@apec.org no later than 5:30pm Singapore time, 28 November 2022.
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