

Post of Executive Director of the APEC Secretariat

Asia-Pacific Economic Cooperation (APEC), with 21 Member Economies, is a unique cooperative, multilateral economic forum that has been successful in promoting regional economic growth through trade and investment liberalization and facilitation, and capacity building since its inception in 1989.

It has achieved this through open dialogue, consensus building and voluntary commitments.

The APEC Secretariat, based in Singapore, fulfils an important role in coordinating and supporting the APEC process, including policy, technical and communications services to an extensive range of stakeholders.

APEC is looking to recruit a dynamic Executive Director for a 3-year term (with the option for a 1-3 year extension) to lead the Secretariat from **January 2025**.

The successful candidate should be from an APEC Member Economy and must possess strong leadership qualities, extensive public sector experience (in government and/or semi-government organizations), senior management experience, and organizational development experience, proven public communication skills, high political acumen, and multilateral work experience, preferably in trade or economic related areas. The candidate should also have managed multi-cultural work environment. The candidate must indicate how their experience and qualifications match those required

Extensive travel is expected.

A competitive expatriate package will be offered to the successful candidate. Applications should reach us no later than **15 March 2024** via e-mail hr-recruit@appec.org or mailed to the **Human Resource Director**, APEC Secretariat, 35 Heng Mui Keng Terrace, Singapore 119616. Your application must indicate how your experience and qualifications match those required.

Only shortlisted candidates will be notified.