



**Summary Actions**  
***DRAFT***  
**31st Meeting of the APEC Expert Group on Energy Efficiency & Conservation (EGEE&C)**  
**Update: June 2008**

15-16<sup>th</sup> November, 2007  
Washington DC, USA

Chair: Li Tienan, China (absent – see note in session 1) [litn@cecp.org.cn](mailto:litn@cecp.org.cn)  
Vice-Chair: Terry Collins, New Zealand [Terry.Collins@eecca.govt.nz](mailto:Terry.Collins@eecca.govt.nz)  
Secretariat: Laura Christen [secretariat@egeec.apec-esis.org](mailto:secretariat@egeec.apec-esis.org)

The following represents a summary of actions resulting from EGEE&C31 (as extracted from Draft Minutes of the meeting) and their status as at June 2008

Agenda item (31 <sup>st</sup> Meeting)	Action	Status
Session 1: Welcome	1. Secretariat to send message of condolence to Chair	Completed
Session 2: Review of APEC-funded projects	2. All EGEE&C delegates to supply USA with contact details for transport policy within their economy (Project 1)	Secretariat following up
	3. China to examine the feasibility of whether Energy Management approach can be extended to lower government levels and/or to include “non-economic” government leadership activities (Project 3)	Secretariat following up
	4. Chair to consider Government Energy Management as a potential future meeting focus/theme (stemming from Project 3)	Secretariat following up
	5. Prior to completion of report on energy indicators, New Zealand to consider possibility of differentiating indicators/analysis of public and private sectors, revise “energy efficiency” to “energy savings”, and clarify how to resolve conflicts with existing data (Project 4)	Secretariat following up
	6. REEEP to provide New Zealand with contact details of Dutch Consultancy undertaking project related to energy indicators (Project 4)	Secretariat following up
	7. Secretariat to identify US participant in Motor Project from Chinese Lead (Project 5)	Completed
	8. Chair to discuss project overlap/potential presentation on	Secretariat



	<i>Motor activities from APP/SEEEM (Project 5)</i>	following up
	9. <i>US to investigate whether possible to use the IEA methodology in building codes project (Stemmed from new US project 7, 8, or 9 - on how to ensure implementation of building codes)</i>	Secretariat following up
	10. <i>All project leads are reminded of the need for a 2 page summary report at the end of each project</i>	Completed
<i>Session 3: Review of self-funded projects</i>	11. <i>Secretariat to approach APEC to investigate display of REEEP logo on appropriate APEC pages which displayed or linked to information sourced using REEEP financing (Project 1)</i>	Completed
<i>Session 4: Reports on National EE Policies &amp; Programmes</i>	12. <i>All delegates to provide Australia with information/contacts that may help with the development of a new emissions trading scheme</i>	Secretariat following up
	13. <i>New Zealand to supply delegates with information related to the development of Conservation Strategy</i>	Agenda item EGEE&C 32
<i>Session 5: Presentation and discussion of FY 2009 proposals</i>	14. <i>China to review project proposal on phase-out of inefficient lighting with a view to sharpening the goals and somewhat reducing the scope of the overall project proposal. (Project 4)</i>	Completed
	15. <i>USA to include blinds in scope of final project proposal on Fenestration Technologies (Project 8)</i>	Completed
	16. <i>Secretariat to distribute guidance notes on the various APEC project funding options, and the process for project applications</i>	Completed
	17. <i>Individual economies to contact lead economy for any proposed project in which they do not want to act as a project partner</i>	Completed
<i>Session 7: Other EGEE&amp;C business</i>	18. <i>All delegates to review reports to and from the EWG and provide comments to EGEE&amp;C Chair and other delegates if required</i>	Completed
	19. <i>Chair to identify location and date of EGEE&amp;C 32 and advise economies by the end of December</i>	Completed May 2008
	20. <i>All economies to prepare reports on evaluation methodologies used from policies and programmes within their economy for EGEE&amp;C 32</i>	Agenda item EGEE&C 32



	<i>21. Chair to indentify experts to support PREE process development and implementation.</i>	Secretariat following up
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