# Appendix C

## APEC Self-Funded Project Proposal Coversheet

Please submit through APEC Secretariat Program Director for endorsement by the group. Once endorsed, the Program Director will provide this to the Project Management Unit to upload onto the APEC Project Database.

|  |  |
| --- | --- |
| **Project Title:** |       |
| **Project Number** **(Assigned by Secretariat):** |       |
| **Committee /** **WG / Sub-fora / Task-force:** |       |
| **Proposing APEC economy:** |       |
| **Co-sponsoring economies:** |       |
| **Date approved by fora:**  |       |
| **Expected start date:** |       |
| **Expected completion date:** |       |
| Project summary: Briefly describe the project. Your summary should include the project topic, planned activities, timing and location: |       |
| **Total cost of project (USD):** |        |

***Project Overseer Information and Declaration:***

***Name:***

***Title:***

***Organization:***

***Postal address:***

***Tel:***        ***E-mail:***

As Project Overseer and on behalf of the above said Organization, I will ensure that all Project outputs (Project reports, proceedings, slides, presentations, CDs, etc.), will comply with the APEC Publications, APEC Logo and Copyrights Guidelines before being published. The guidelines are at: <http://www.apec.org/About-Us/About-APEC/Policies-and-Procedures.aspx>

*Name of Project Overseer*

*Name of Fora Chair/Lead Shepherd*

**Date:**