| **ID** | **Name** | **Stakeholders** | **Action** | **Future Milestones** | **Due** |
| --- | --- | --- | --- | --- | --- |
| **Current Projects: Discrete** |
| CTI50 | Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: Indonesia) | CTI | Establishment of review team✓Submission of Inception Report✓Review visits✓Conduct document based review & interviews✓Submission of Progress Report✓Submission of Draft Final Report✓ Submission of Final Report | October 2018December 2018January-July 2019November 2018-July 2019End-April 2019August 2019October 2019 | Q4 2019 |
| CTI51 | APEC’s Bogor Goals Dashboard 2019 | CTI SOM | Submission of Draft DashboardSubmission of Final Dashboard | October 2019November 2019 | Q4 2019 |
| CTI52 | Trends and Developments in Provisions and Outcomes of RTA/FTAs Implemented in 2018 by APEC Economies | CTI  | Project update at CTI1✓Presentation of Draft Report to CTI3✓Submission of Draft Final ReportSubmission of Final Report  | 3-4 March 201926-27 August 2019End-October 2019November 2019  | Q4 2019 |
| EC23 | 2019 APEC Economic Policy Report (AEPR): Structural Reform and Digital Economy | ECFMP | Consultant appointment✓Deadline for economies to submit IERs & case studies✓ Synthesize IERs and review case studies✓ Submission of first draft of main report✓ Revision of first draft of main report✓ Submission of final main report✓ Endorsement by EC, SFOMSubmission to CSOM, AMM | May 201926 April-30 September 2019June 20195 August 2019September 2019September-October 2019October 2019November 2019 | Q4 2019 |
| EC25 | Renewed APEC Agenda for Structural Reform (RAASR): Final Review 2016-2020 | EC | Submission of final review template & new proposed indicators✓Economies to submit completed review templateProject update at EC1Submission of First Draft Report Submission of Revised Draft Report Submission of Final Report to EC2 Submission of Final Report to SRMM  | October 20192 October 2019-29 February 2020February 2020Mid-June 2020 End-June-Mid-July 2020August 2020August 2020  | Q3 2020 |
| IEG3  | Investment Facilitation Action Plan (IFAP) Implementation Progress 2017-2018 | IEG | Project update at IEG1✓ Submission of Draft Report to IEG2✓ Submission of Final Report | 23-24 February 201923 August 2019October 2019 | Q4 2019 |
| OFWG1 | Compendium of preventive measures and policies that APEC economies are taking to reduce land-based marine debris | OFWG | Submission of inputs by OFWG focal points✓Submission of Draft Report to OFWG✓ Submission of Final Report | 2 July-20 September 201920-21 August 2019November 2019 | Q4 2019 |
| SCE2 | APEC Case Studies on Inclusive Policies | SCE | Key Contributing Economies to submit case studies Project Update at SCE1Submission of Draft Case StudiesSubmission of Final Case Studies to SCE3  | 8 October 2019-15 February 2020February 2020 June 2020August 2020 | Q3 2020 |
| SMEWG2 | Overview of the SME Sector in the APEC Region: Key Issues on Market Access and Internationalization | SMEWG | Presentation of Progress Report to SMEWG✓Submission of First Draft ReportSubmission of Draft Final ReportSubmission of Final Report | 3-4 September 2019October 2019March 2020May 2020 | Q2 2020 |
| SOM21 | Assessment of APEC Strategy for Strengthening Quality Growth | SOMAMMAELM  | Submission & presentation of draft assessment plan to SOM2✓ Submision of final assessment plan & questionnaires to SOM✓Economies to submit completed questionnairesProject Update at SOM2 Submission of Draft Report Submission of Final Report  | 15-16 May 2019 15 July 201926 September 2019-15 March 2020April 2020 June-August 2020August 2020 | Q3 2020 |
| SOM22  | APEC Connectivity Blueprint: Mid-term Review | SOM AMM | Submission & presentation of draft framework to SOM3✓ Submission of final framework to SOM Implementation of framework  | August 2019 October 2019 November 2019-2020 | Q4 2020 |
| SOM23 | APEC’s Bogor Goals: Final Assessment  | CTISOMAMM  | Economies to submit IAPs and fact sheet templatePreparation of First Draft ReportSubmission of First Draft Report for reviewSubmission of Revised Draft Report to SOM3Submission of Final Report to CSOM | 7 February 2020 February-May 2020May 2020 August 2020November 2020 | Q4 2020 |
| **Current Projects: Ongoing** |
| EC17 | RAASR sub-fund assessment group | EC | Beginning March 2017, participate as member to provide advice on concept notes  | As required | As required |
| PSU1 PSU2 | StatsAPEC ([statistics.apec.org](http://statistics.apec.org/)):* Key Indicators Database
* Bilateral Linkages Database
 | Member Economies | Beginning July 2010, release of StatsAPEC website (optimization for mobile devices since August 2013) Beginning 2011, biannual data updates:* First update✓
* Second update
 | June 2019December 2019 | Ongoing |
| PSU11 | PSU Policy Briefs | Member Economies | Policy Briefs on pertinent policy relevant issues  | On needs basis | Ongoing |
| PSU31 | APEC in Charts  | SOMAMM | Beginning 2013, annual publication for AMM | November 2019 | Ongoing |
| PSU32 | APEC Regional Trends Analysis  | SOMMRT AMM | Beginning 2016, biannual reports:* [First report](https://www.apec.org/Publications/2019/05/APEC-Regional-Trends-Analysis---APEC-at-30)✓
* Second report
 | May 2019November 2019 | Ongoing |
| SOM17 | Support to APEC Services Competitiveness Roadmap | GOSCTISOM | Support development of services data & statistics to measure & support implementation of Roadmap; and work with fora responsible for APEC-wide actions to identify possible statistics to measure progress | As required | 2025 |
| **Completed Projects** |
| CTI46 | Fostering an Enabling Policy and Regulatory Environment in APEC for Data-Utilizing Businesses | CTI | [Report distributed – July 2019](https://www.apec.org/Publications/2019/07/Fostering-an-Enabling-Policy-and-Regulatory-Environment-in-APEC-for-Data-Utilizing-Businesses)Accessed: 4,450 timesInfographic: [Should We Enable or Regulate Data Use by Business?](https://www.apec.org/Press/Infographics/20190722_Data)Article: [Facilitating Private Sector Data Use in APEC](http://publications.apec.org/Press/Blog/20190821_PSU) | - | Done |
| CTI48 | Taking Forward the Lima Declaration on the Free Trade Area of Asia-Pacific (FTAAP) - Study on Tariffs | CTI |  | - | Done |
| CTI53 | APEC Supply-Chain Connectivity Framework Action Plan 2015-2018 (SCFAP-II): Interim Review of External Indicators  | CTI  | [Report distributed – October 2019](https://www.apec.org/Publications/2019/10/APEC-Supply-Chain-Connectivity-Framework-Action-Plan-2017-2020) Accessed: 10 times  | - | Done |
| EC22 | APEC’s Ease of Doing Business (EoDB): Final Assessment 2015-2018 | ECSOM | [Reported distributed – August 2019](https://www.apec.org/Publications/2019/08/APEC-Ease-of-Doing-Business-Final-Assessment-2015-2018)Accessed: 2,230 timesInfographic: [It’s Getting Easier to Do Business in APEC](https://www.apec.org/Press/Infographics/20190826_Business)Article: [Doing Business in APEC: Crunching the Numbers](http://publications.apec.org/Press/Blog/20190827_PSU) | - | Done |
| EC24 | Structural Reform Measures to Improve Women’s Access to Labor Markets, Finance, and Capital | ECPPWE | [Report distributed – September 2019](https://www.apec.org/Publications/2019/10/Structural-Reform-Measures-to-Improve-Womens-Access-to-Labor-Markets-Finance-and-Capital)Accessed: 460 times  | - | Done |
| HRDWG1 | Technical support to APEC project on Sharing and reporting labour market information in the APEC region | HRDWG | Labour Mobility and Labour Market Data: A Baseline Study of APEC Economies (prepared by ILO, Regional Office for Asia and the Pacific)  | - | Done |
| PPFS1 | Insights on the Regulatory Environment within APEC Economies and Its Impact on Trade in Services in Food Value Chains | PPFSGOS | [Report distributed – August 2019](https://www.apec.org/Publications/2019/08/Insights-on-the-Regulatory-Environment-within-APEC-Economies-and-Its-Impact-on-Trade-in-Services)Accessed: 740 times | - | Done |
| PPWE3 | The APEC Women and the Economy Dashboard 2019 | PPWESOM | [Report distributed – October 2019](https://www.apec.org/Publications/2019/10/The-APEC-Women-and-the-Economy-Dashboard-2019)Accessed: 700 times News release: [Women Advancing in APEC Region but More Reforms Needed](https://www.apec.org/Press/News-Releases/2019/1004_ED) Infographic: [The State of Women in APEC 2019](https://www.apec.org/Press/Infographics/20191004_info) Article: [APEC Women’s Economic Participation and Social Inclusion: Where We are Now and How We Can Advance Further](https://www.apec.org/Press/Blog/20191004_PSU)  Videos: <https://www.apec.org/Press/Videos/2019/1004_Introducing>; <https://www.apec.org/Press/Videos/2019/1004_Highlights>  | - | Done |
| PSU11 | PSU Policy Briefs | Member Economies | [Trade Facilitation in APEC: Progress and Impact (No. 25, January 2019)](https://www.apec.org/Publications/2019/01/Trade-Facilitation-in-APEC--Progress-and-Impact)Accessed: 2,890 times[Recognising Sustainability in Tourism (No. 26, February 2019)](https://www.apec.org/Publications/2019/02/Recognising-Sustainability-in-Tourism) Accessed: 2,340 times[Customs Cooperation in APEC: Strengthening Regional Cooperation (No. 27, July 2019)](https://www.apec.org/Publications/2019/08/Customs-Cooperation-in-APEC--Strengthening-Regional-Cooperation) Accessed: 1,030 | Ongoing  | Done |
| PSU32 | APEC Regional Trends Analysis  | SOMMRT AMM | [May 2019 Issue: APEC at 30 – A Region in Constant Change](https://www.apec.org/Publications/2019/05/APEC-Regional-Trends-Analysis---APEC-at-30) Accessed: 5,460 timesNews releases: [More Reforms Needed to Rev Up Growth Potential, Says APEC Policy Support Unit](http://publications.apec.org/Press/News-Releases/2019/0505_Denis); [Sustaining Economic Growth is a Delicate Balancing Act, says APEC Policy Support Unit](http://publications.apec.org/Press/News-Releases/2019/0517_ARTA); [Analysis: APEC’s Merchandise Trade Moderates Yet Services Trade Improves](http://publications.apec.org/Press/News-Releases/2019/0617_ARTA)Infographics: [APEC at 30](https://www.apec.org/Press/Infographics/20190515_30); [A Delicate Balancing Act](https://www.apec.org/Press/Infographics/20190515_Growth)Articles: [APEC at 30](http://publications.apec.org/Press/Blog/20190626_PSU); [Multilateral Dialogue has been Solving Problems for Decades](https://www.apec.org/Press/Blog/20190730_PSU) Videos: [Dr Denis Hew on Economic Outlook of the Asia-Pacific Region, Risks and Opportunities](http://publications.apec.org/Press/Videos/2019/0503_Denis); [APEC at 30 - How far APEC has come and what are the challenges for the next 30 years?](http://publications.apec.org/Press/Videos/2019/0725_eman)  | Ongoing | Ongoing |
| SFOM4 | APEC Financial Inclusion Capacity Building Package – Synthesis Report | SFOM | [Report distributed – October 2019](https://www.apec.org/Publications/2019/10/APEC-Financial-Inclusion-Capacity-Building-Package---Synthesis-Report)Accessed: 190 times | - | Done |
| SOM20 | Technical support in preparing input toward the APEC Vision Group Report | AVG  | APEC Vision Group Report and Recommendations (Draft 0, 14 January 2019) | - | Done |
| **Collaboration Matters** |
|  | Establish relationships with other international & research fora, and more formalized collaboration, possible joint research and information sharing arrangements where suitable | - | Establish & maintain contacts with ADB, ADBI, ASEAN, ERIA, IMF, PECC, UNCTAD, UNESCAP, WB, WEF, WTO, etcEstablish information sharing arrangements & undertake joint work as appropriate Implement PSU-OECD MOU 2018-2021  | Ongoing | Ongoing |
| **Communication Matters** |
|  | Publications | - | Beginning 2012, annual publication of [Research Outcomes: Summary of Research Projects](https://www.apec.org/Publications/2019/05/Research-Outcomes---Summary-of-Research-Projects-2018)✓ Publication of PSU projects above | Ongoing | Ongoing |
|  | Outreach  | - | Participate in internal/external events & briefings to visiting delegations Beginning 2012, prepare electronic mailer  | Ongoing | Ongoing |
|  | Online and social media  | - | Maintain & update contents in [PSU webpages](http://www.apec.org/About-Us/Policy-Support-Unit.aspx)Tap on APEC social media channels  | Ongoing | Ongoing |
|  | Media activities | - | Prepare news releases Participate in media interviews & news briefings | Ongoing | Ongoing |
|  | Infographics, articles, videos and features | - | See “Completed Projects” Other infographics: [The Potential of Remote Areas](http://publications.apec.org/Press/Infographics/20190411_remote)  Features: [APEC Prioritizes Women and Inclusive Growth](http://publications.apec.org/Press/Features/2019/0308_ED); [Millennials: The Future of Work is Human](http://publications.apec.org/Press/Features/2019/0531_HRDWG); [Remote Areas are Full of Potential](http://publications.apec.org/Press/Features/2019/0411_Remote); [Wanted: Data on the Gender Gap, Digital Divide and Small Businesses](http://publications.apec.org/Press/Features/2019/0906_data) | Ongoing | Ongoing |
| **Management Matters** |
|  | Staff  | PSU | Recruit staff and monitor performance Manage workload of staff & consultants consistent with work program | Ongoing | Ongoing |
|  | Reports required by Governance Arrangements | PSU BoardSOM | Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitmentsAs soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU’s operations during the previous calendar yearThe Board will regularly report the outcomes of its meetings to SOMThe PSU Director will regularly report on its activities to the Executive Director of the Secretariat | January and July to report on previous 6 month periodAs soon as practicable after auditOngoingOngoing  | Bi-annuallyAnnuallyAfter each meetingOngoing |