| **ID** | **Name** | **Stakeholders** | **Action** | **Future Milestones** | **Due** |
| --- | --- | --- | --- | --- | --- |
| **Current Projects: Discrete** | | | | | |
| CTI50 | Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: Indonesia) | CTI | Establishment of review team✓  Submission of Inception Report✓  Review visits✓  Conduct document based review & interviews✓  Submission of Progress Report✓  Submission of Draft Final Report✓  Submission of Final Report | October 2018  December 2018  January-July 2019  November 2018-July 2019  End-April 2019  August 2019  October 2019 | Q4 2019 |
| CTI51 | APEC’s Bogor Goals Dashboard 2019 | CTI  SOM | Submission of Draft Dashboard  Submission of Final Dashboard | October 2019  November 2019 | Q4 2019 |
| CTI52 | Trends and Developments in Provisions and Outcomes of RTA/FTAs Implemented in 2018 by APEC Economies | CTI | Project update at CTI1✓ Presentation of Draft Report to CTI3✓  Submission of Draft Final Report  Submission of Final Report | 3-4 March 2019  26-27 August 2019  End-October 2019  November 2019 | Q4 2019 |
| EC23 | 2019 APEC Economic Policy Report (AEPR): Structural Reform and Digital Economy | EC  FMP | Consultant appointment✓  Deadline for economies to submit IERs & case studies✓  Synthesize IERs and review case studies✓  Submission of first draft of main report✓  Revision of first draft of main report✓  Submission of final main report✓  Endorsement by EC, SFOM  Submission to CSOM, AMM | May 2019  26 April-30 September 2019  June 2019  5 August 2019  September 2019  September-October 2019  October 2019  November 2019 | Q4 2019 |
| EC25 | Renewed APEC Agenda for Structural Reform (RAASR): Final Review 2016-2020 | EC | Submission of final review template & new proposed indicators✓  Economies to submit completed review template  Project update at EC1  Submission of First Draft Report  Submission of Revised Draft Report  Submission of Final Report to EC2  Submission of Final Report to SRMM | October 2019  2 October 2019-29 February 2020  February 2020  Mid-June 2020  End-June-Mid-July 2020  August 2020  August 2020 | Q3 2020 |
| IEG3 | Investment Facilitation Action Plan (IFAP) Implementation Progress 2017-2018 | IEG | Project update at IEG1✓  Submission of Draft Report to IEG2✓  Submission of Final Report | 23-24 February 2019  23 August 2019  October 2019 | Q4 2019 |
| OFWG1 | Compendium of preventive measures and policies that APEC economies are taking to reduce land-based marine debris | OFWG | Submission of inputs by OFWG focal points✓  Submission of Draft Report to OFWG✓  Submission of Final Report | 2 July-20 September 2019  20-21 August 2019  November 2019 | Q4 2019 |
| SCE2 | APEC Case Studies on Inclusive Policies | SCE | Key Contributing Economies to submit case studies  Project Update at SCE1  Submission of Draft Case Studies  Submission of Final Case Studies to SCE3 | 8 October 2019-15 February 2020  February 2020  June 2020  August 2020 | Q3 2020 |
| SMEWG2 | Overview of the SME Sector in the APEC Region: Key Issues on Market Access and Internationalization | SMEWG | Presentation of Progress Report to SMEWG✓  Submission of First Draft Report  Submission of Draft Final Report  Submission of Final Report | 3-4 September 2019  October 2019  March 2020  May 2020 | Q2 2020 |
| SOM21 | Assessment of APEC Strategy for Strengthening Quality Growth | SOM AMM  AELM | Submission & presentation of draft assessment plan to SOM2✓  Submision of final assessment plan & questionnaires to SOM✓  Economies to submit completed questionnaires  Project Update at SOM2  Submission of Draft Report  Submission of Final Report | 15-16 May 2019  15 July 2019  26 September 2019-15 March 2020  April 2020  June-August 2020  August 2020 | Q3 2020 |
| SOM22 | APEC Connectivity Blueprint: Mid-term Review | SOM  AMM | Submission & presentation of draft framework to SOM3✓  Submission of final framework to SOM  Implementation of framework | August 2019  October 2019  November 2019-2020 | Q4 2020 |
| SOM23 | APEC’s Bogor Goals: Final Assessment | CTI  SOM AMM | Economies to submit IAPs and fact sheet template  Preparation of First Draft Report  Submission of First Draft Report for review  Submission of Revised Draft Report to SOM3  Submission of Final Report to CSOM | 7 February 2020  February-May 2020  May 2020  August 2020  November 2020 | Q4 2020 |
| **Current Projects: Ongoing** | | | | | |
| EC17 | RAASR sub-fund assessment group | EC | Beginning March 2017, participate as member to provide advice on concept notes | As required | As required |
| PSU1  PSU2 | StatsAPEC ([statistics.apec.org](http://statistics.apec.org/)):   * Key Indicators Database * Bilateral Linkages Database | Member Economies | Beginning July 2010, release of StatsAPEC website (optimization for mobile devices since August 2013)  Beginning 2011, biannual data updates:   * First update✓ * Second update | June 2019  December 2019 | Ongoing |
| PSU11 | PSU Policy Briefs | Member Economies | Policy Briefs on pertinent policy relevant issues | On needs basis | Ongoing |
| PSU31 | APEC in Charts | SOM  AMM | Beginning 2013, annual publication for AMM | November 2019 | Ongoing |
| PSU32 | APEC Regional Trends Analysis | SOM  MRT  AMM | Beginning 2016, biannual reports:   * [First report](https://www.apec.org/Publications/2019/05/APEC-Regional-Trends-Analysis---APEC-at-30)✓ * Second report | May 2019  November 2019 | Ongoing |
| SOM17 | Support to APEC Services Competitiveness Roadmap | GOS  CTI SOM | Support development of services data & statistics to measure & support implementation of Roadmap; and work with fora responsible for APEC-wide actions to identify possible statistics to measure progress | As required | 2025 |
| **Completed Projects** | | | | | |
| CTI46 | Fostering an Enabling Policy and Regulatory Environment in APEC for Data-Utilizing Businesses | CTI | [Report distributed – July 2019](https://www.apec.org/Publications/2019/07/Fostering-an-Enabling-Policy-and-Regulatory-Environment-in-APEC-for-Data-Utilizing-Businesses)  Accessed: 4,450 times  Infographic: [Should We Enable or Regulate Data Use by Business?](https://www.apec.org/Press/Infographics/20190722_Data)  Article: [Facilitating Private Sector Data Use in APEC](http://publications.apec.org/Press/Blog/20190821_PSU) | - | Done |
| CTI48 | Taking Forward the Lima Declaration on the Free Trade Area of Asia-Pacific (FTAAP) - Study on Tariffs | CTI |  | - | Done |
| CTI53 | APEC Supply-Chain Connectivity Framework Action Plan 2015-2018 (SCFAP-II): Interim Review of External Indicators | CTI | [Report distributed – October 2019](https://www.apec.org/Publications/2019/10/APEC-Supply-Chain-Connectivity-Framework-Action-Plan-2017-2020)  Accessed: 10 times | - | Done |
| EC22 | APEC’s Ease of Doing Business (EoDB): Final Assessment 2015-2018 | EC  SOM | [Reported distributed – August 2019](https://www.apec.org/Publications/2019/08/APEC-Ease-of-Doing-Business-Final-Assessment-2015-2018)  Accessed: 2,230 times  Infographic: [It’s Getting Easier to Do Business in APEC](https://www.apec.org/Press/Infographics/20190826_Business)  Article: [Doing Business in APEC: Crunching the Numbers](http://publications.apec.org/Press/Blog/20190827_PSU) | - | Done |
| EC24 | Structural Reform Measures to Improve Women’s Access to Labor Markets, Finance, and Capital | EC  PPWE | [Report distributed – September 2019](https://www.apec.org/Publications/2019/10/Structural-Reform-Measures-to-Improve-Womens-Access-to-Labor-Markets-Finance-and-Capital)  Accessed: 460 times | - | Done |
| HRD  WG1 | Technical support to APEC project on Sharing and reporting labour market information in the APEC region | HRDWG | Labour Mobility and Labour Market Data: A Baseline Study of APEC Economies (prepared by ILO, Regional Office for Asia and the Pacific) | - | Done |
| PPFS1 | Insights on the Regulatory Environment within APEC Economies and Its Impact on Trade in Services in Food Value Chains | PPFS  GOS | [Report distributed – August 2019](https://www.apec.org/Publications/2019/08/Insights-on-the-Regulatory-Environment-within-APEC-Economies-and-Its-Impact-on-Trade-in-Services)  Accessed: 740 times | - | Done |
| PPWE3 | The APEC Women and the Economy Dashboard 2019 | PPWE  SOM | [Report distributed – October 2019](https://www.apec.org/Publications/2019/10/The-APEC-Women-and-the-Economy-Dashboard-2019)  Accessed: 700 times  News release: [Women Advancing in APEC Region but More Reforms Needed](https://www.apec.org/Press/News-Releases/2019/1004_ED)  Infographic: [The State of Women in APEC 2019](https://www.apec.org/Press/Infographics/20191004_info)  Article: [APEC Women’s Economic Participation and Social Inclusion: Where We are Now and How We Can Advance Further](https://www.apec.org/Press/Blog/20191004_PSU)  Videos:  <https://www.apec.org/Press/Videos/2019/1004_Introducing>; <https://www.apec.org/Press/Videos/2019/1004_Highlights> | - | Done |
| PSU11 | PSU Policy Briefs | Member Economies | [Trade Facilitation in APEC: Progress and Impact (No. 25, January 2019)](https://www.apec.org/Publications/2019/01/Trade-Facilitation-in-APEC--Progress-and-Impact)  Accessed: 2,890 times  [Recognising Sustainability in Tourism (No. 26, February 2019)](https://www.apec.org/Publications/2019/02/Recognising-Sustainability-in-Tourism)  Accessed: 2,340 times  [Customs Cooperation in APEC: Strengthening Regional Cooperation (No. 27, July 2019)](https://www.apec.org/Publications/2019/08/Customs-Cooperation-in-APEC--Strengthening-Regional-Cooperation)  Accessed: 1,030 | Ongoing | Done |
| PSU32 | APEC Regional Trends Analysis | SOM  MRT  AMM | [May 2019 Issue: APEC at 30 – A Region in Constant Change](https://www.apec.org/Publications/2019/05/APEC-Regional-Trends-Analysis---APEC-at-30)  Accessed: 5,460 times  News releases: [More Reforms Needed to Rev Up Growth Potential, Says APEC Policy Support Unit](http://publications.apec.org/Press/News-Releases/2019/0505_Denis); [Sustaining Economic Growth is a Delicate Balancing Act, says APEC Policy Support Unit](http://publications.apec.org/Press/News-Releases/2019/0517_ARTA); [Analysis: APEC’s Merchandise Trade Moderates Yet Services Trade Improves](http://publications.apec.org/Press/News-Releases/2019/0617_ARTA)  Infographics: [APEC at 30](https://www.apec.org/Press/Infographics/20190515_30); [A Delicate Balancing Act](https://www.apec.org/Press/Infographics/20190515_Growth)  Articles: [APEC at 30](http://publications.apec.org/Press/Blog/20190626_PSU); [Multilateral Dialogue has been Solving Problems for Decades](https://www.apec.org/Press/Blog/20190730_PSU)  Videos: [Dr Denis Hew on Economic Outlook of the Asia-Pacific Region, Risks and Opportunities](http://publications.apec.org/Press/Videos/2019/0503_Denis); [APEC at 30 - How far APEC has come and what are the challenges for the next 30 years?](http://publications.apec.org/Press/Videos/2019/0725_eman) | Ongoing | Ongoing |
| SFOM4 | APEC Financial Inclusion Capacity Building Package – Synthesis Report | SFOM | [Report distributed – October 2019](https://www.apec.org/Publications/2019/10/APEC-Financial-Inclusion-Capacity-Building-Package---Synthesis-Report)  Accessed: 190 times | - | Done |
| SOM20 | Technical support in preparing input toward the APEC Vision Group Report | AVG | APEC Vision Group Report and Recommendations (Draft 0, 14 January 2019) | - | Done |
| **Collaboration Matters** | | | | | |
|  | Establish relationships with other international & research fora, and more formalized collaboration, possible joint research and information sharing arrangements where suitable | - | Establish & maintain contacts with ADB, ADBI, ASEAN, ERIA, IMF, PECC, UNCTAD, UNESCAP, WB, WEF, WTO, etc  Establish information sharing arrangements & undertake joint work as appropriate  Implement PSU-OECD MOU 2018-2021 | Ongoing | Ongoing |
| **Communication Matters** | | | | | |
|  | Publications | - | Beginning 2012, annual publication of [Research Outcomes: Summary of Research Projects](https://www.apec.org/Publications/2019/05/Research-Outcomes---Summary-of-Research-Projects-2018)✓  Publication of PSU projects above | Ongoing | Ongoing |
|  | Outreach | - | Participate in internal/external events & briefings to visiting delegations  Beginning 2012, prepare electronic mailer | Ongoing | Ongoing |
|  | Online and social media | - | Maintain & update contents in [PSU webpages](http://www.apec.org/About-Us/Policy-Support-Unit.aspx)  Tap on APEC social media channels | Ongoing | Ongoing |
|  | Media activities | - | Prepare news releases  Participate in media interviews & news briefings | Ongoing | Ongoing |
|  | Infographics, articles, videos and features | - | See “Completed Projects”  Other infographics: [The Potential of Remote Areas](http://publications.apec.org/Press/Infographics/20190411_remote)  Features: [APEC Prioritizes Women and Inclusive Growth](http://publications.apec.org/Press/Features/2019/0308_ED); [Millennials: The Future of Work is Human](http://publications.apec.org/Press/Features/2019/0531_HRDWG); [Remote Areas are Full of Potential](http://publications.apec.org/Press/Features/2019/0411_Remote); [Wanted: Data on the Gender Gap, Digital Divide and Small Businesses](http://publications.apec.org/Press/Features/2019/0906_data) | Ongoing | Ongoing |
| **Management Matters** | | | | | |
|  | Staff | PSU | Recruit staff and monitor performance  Manage workload of staff & consultants consistent with work program | Ongoing | Ongoing |
|  | Reports required by Governance Arrangements | PSU Board  SOM | Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitments  As soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU’s operations during the previous calendar year  The Board will regularly report the outcomes of its meetings to SOM  The PSU Director will regularly report on its activities to the Executive Director of the Secretariat | January and July to report on previous 6 month period  As soon as practicable after audit  Ongoing  Ongoing | Bi-annually  Annually  After each meeting  Ongoing |