| **ID** | **Name** | **Stakeholders** | **Action** | **Future Milestones** | **Due** |
| --- | --- | --- | --- | --- | --- |
| **Current Projects: Discrete** | | | | | |
| CTI46 | Fostering an Enabling Policy and Regulatory Environment in APEC for Data-Utilizing Businesses | CTI | Submission of Inception Report✓  Submission of Progress Report✓  Submission of Interim Report✓  Submission of Draft Final Report to CTI1✓  Submission of Final Report to CTI2 | 15 June 2018  September 2018  December 2018  22 February 2019  Mid-April 2019 | Q2 2019 |
| CTI48 | Taking Forward the Lima Declaration on the Free Trade Area of Asia-Pacific (FTAAP) - Study on Tariffs | CTI | Submission of Progress Report 1 to CTI3 2018✓  Submission of Progress Report 2 to CTI1✓  Submission of Progress Report 3 to CTI2  Submission of Final Synthesis Report to CTI3 | 15-16 August 2018  February 2019  May 2019  August 2019 | Q3 2019 |
| CTI50 | Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: Indonesia) | CTI | Establishment of review team✓  Submission of Inception Report✓  Review visits  Conduct document based review & interviews  Submission of Progress Report  Submission of Draft Final Report  Submission of Final Report | October 2018  December 2018  January-June 2019  November 2018-June 2019  April 2019  July 2019  August 2019 | Q3 2019 |
| CTI51 | APEC’s Bogor Goals Dashboard 2019 | CTI  SOM | Submission of Draft Dashboard  Submission of Final Dashboard | August 2019  November 2019 | Q4 2019 |
| CTI52 | Trends and Developments in Provisions and Outcomes of RTA/FTAs Implemented in 2018 by APEC Economies | CTI | Project update at CTI1 Submission and Presentation of Draft Report to CTI3  Submission of Final Report | March 2019  August 2019  September 2019 | Q3 2019 |
| EC22 | APEC’s Ease of Doing Business (EoDB) 2016-2018: Final Assessment | EC  SOM | Submission of Draft Report to EC1✓  Submission of Final Report | March 2019  April 2019 | Q2 2019 |
| HRD  WG1 | Technical support to APEC project on Sharing and reporting labour market information in the APEC region | HRDWG | Provide comments on draft baseline report  Draft chapter on APEC priorities✓  Present at Consultative Forum | November 2018-April 2019  February 2019  May 2019 | Q2 2019 |
| IEG3 | Investment Facilitation Action Plan (IFAP) Implementation Progress 2017-2018 | IEG | Project update at IEG1✓  Submission of Draft Report to IEG2  Submission of Final Report | 23-24 February 2019  August 2019  September 2019 | Q3 2019 |
| PPFS1 | Insights on the Regulatory Environment within APEC Economies and Its Impact on Trade in Services in Food Value Chains | PPFS  GOS | Completion of Progress Report✓  Presentation of Progress Report✓  Completion and presentation of Final Report | February 2019  23-24 February 2019  August/September 2019 | Q3 2019 |
| PPWE3 | The APEC Women and the Economy Dashboard 2019 | PPWE  SOM | Submission of Draft Dashboard  Submission of Comments & Data by Economies  Submission of Final Dashboard | May 2019  June 2019  August 2019 | Q3 2019 |
| SFOM4 | Technical Support to Capacity Building Package on Advancing Financial Inclusion in APEC Economies | SFOM | Submission of Draft Summary Report✓  Submission of Final Summary Report✓  Submission of Draft Synthesis Report  Submission of Final Synthesis Report | January 2019  Mid-February 2019  July 2019  September 2019 | Q3 2019 |
| SOM21 | Assessment of APEC Strategy for Strengthening Quality Growth | SOM AMM  AELM | Submission & presentation of draft 2020 assessment plan  Submision of final assessment plan  Implementation of assessment plan | May 2019  August 2019  September 2019-2020 | Q4 2020 |
| **Current Projects: Ongoing** | | | | | |
| EC17 | RAASR sub-fund assessment group | EC | Beginning March 2017, participate as member to provide advice on concept notes | As required | As required |
| PSU1  PSU2 | StatsAPEC ([statistics.apec.org](http://statistics.apec.org/)):   * Key Indicators Database * Bilateral Linkages Database | Member Economies | Beginning July 2010, release of StatsAPEC website (optimization for mobile devices since August 2013)  Beginning 2011, biannual data updates:   * First update * Second update | June 2019  December 2019 | Ongoing |
| PSU11 | PSU Policy Briefs | Member Economies | Policy Briefs on pertinent policy relevant issues | On needs basis | Ongoing |
| PSU31 | APEC in Charts | SOM  AMM | Beginning 2013, annual publication for AMM | November 2019 | Ongoing |
| PSU32 | APEC Regional Trends Analysis | SOM  MRT  AMM | Beginning 2016, biannual reports:   * First report * Second report | May 2019  November 2019 | Ongoing |
| SOM17 | Support to APEC Services Competitiveness Roadmap | GOS  CTI SOM | Support development of services data & statistics to measure & support implementation of Roadmap; and work with fora responsible for APEC-wide actions to identify possible statistics to measure progress | As required | 2025 |
| **Completed Projects** | | | | | |
| PSU11 | PSU Policy Briefs | Member Economies | [Trade Facilitation in APEC: Progress and Impact (No. 25, January 2019)](https://www.apec.org/Publications/2019/01/Trade-Facilitation-in-APEC--Progress-and-Impact)  Accessed: 920 times  [Recognising Sustainability in Tourism (No. 26, February 2019)](https://www.apec.org/Publications/2019/02/Recognising-Sustainability-in-Tourism)  Accessed: 200 times | Ongoing | Done |
| SOM20 | Technical support in preparing input toward the APEC Vision Group Report | AVG | APEC Vision Group Report and Recommendations (Draft 0, 14 January 2019) | - | Done |
| **Collaboration Matters** | | | | | |
|  | Establish relationships with other international & research fora, and more formalized collaboration, possible joint research and information sharing arrangements where suitable | - | Establish & maintain contacts with ADB, ADBI, ASEAN, ERIA, IMF, PECC, UNCTAD, UNESCAP, WB, WEF, WTO, etc  Establish information sharing arrangements & undertake joint work as appropriate  Implement PSU-OECD MOU 2018-2021 | Ongoing | Ongoing |
| **Communication Matters** | | | | | |
|  | Publications | - | Beginning 2012, annual publication of Research Outcomes: Summary of Research Projects  Publication of PSU projects above | Ongoing | Ongoing |
|  | Outreach | - | Participate in internal/external events & briefings to visiting delegations  Beginning 2012, prepare electronic mailer | Ongoing | Ongoing |
|  | Online and social media | - | Maintain & update contents in [PSU webpages](http://www.apec.org/About-Us/Policy-Support-Unit.aspx)  Tap on APEC social media channels | Ongoing | Ongoing |
|  | Media activities | - | Prepare news releases  Participate in media/video interviews & news briefings | Ongoing | Ongoing |
|  | Infographics | - | Prepare infographics | Ongoing | Ongoing |
| **Management Matters** | | | | | |
|  | Staff | PSU | Recruit staff and monitor performance  Manage workload of staff & consultants consistent with work program | Ongoing | Ongoing |
|  | Reports required by Governance Arrangements | PSU Board  SOM | Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitments  As soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU’s operations during the previous calendar year  The Board will regularly report the outcomes of its meetings to SOM  The PSU Director will regularly report on its activities to the Executive Director of the Secretariat | January and July to report on previous 6 month period  As soon as practicable after audit  Ongoing  Ongoing | Bi-annually  Annually  After each meeting  Ongoing |