| **ID** | **Name** | **Stakeholders** | **Action** | **Future Milestones** | **Due** |
| --- | --- | --- | --- | --- | --- |
| **Current Projects: Discrete** |
| CTI46 | Fostering an Enabling Policy and Regulatory Environment in APEC for Data-Utilizing Businesses | CTI | Submission of Inception Report✓ Submission of Progress Report✓ Submission of Interim Report✓ Submission of Draft Final Report to CTI1 Submission of Final Report to CTI2  | 15 June 2018September 2018December 2018Early February 2019Mid-April 2019 | Q2 2019 |
| CTI48 | Taking Forward the Lima Declaration on the Free Trade Area of Asia-Pacific (FTAAP) - Study on Tariffs | CTI | Submission of Progress Report 1 to CTI3 2018✓Submission of Progress Report 2 to CTI1 Submission of Progress Report 3 to CTI2 Submission of Final Synthesis Report to CTI3  | 15-16 August 2018February 2019May 2019August 2019 | Q3 2019 |
| CTI50 | Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: Indonesia) | CTI | Establishment of review team✓Submission of Inception Report✓Review visitsConduct document based review & interviewsSubmission of Progress ReportSubmission of Draft Final Report Submission of Final Report | October 2018December 2018January-June 2019November 2018-June 2019April 2019July 2019August 2019 | Q3 2019 |
| CTI51 | APEC’s Bogor Goals Dashboard 2019 | CTI SOM | Submission of Draft DashboardSubmission of Final Dashboard | August 2019November 2019 | Q4 2019 |
| CTI52 | Trends and Developments in Provisions and Outcomes of RTA/FTAs Implemented in 2018 by APEC Economies | CTI  | Project update at CTI2Presentation of Draft Report to CTI3Submission of Draft Final Report to CTISubmission of Final Report  | May 2019August 2019October 2019November 2019 | Q4 2019 |
| EC22 | APEC’s Ease of Doing Business (EoDB) 2016-2018: Final Assessment | ECSOM | Submission of Draft Report at EC1Submission of Final Report  | March 2019April 2019  | Q2 2019 |
| HRDWG1 | Technical support to APEC project on Sharing and reporting labour market information in the APEC region | HRDWG | Provide comments on draft baseline reportDraft chapter on APEC prioritiesPresent at Consultative Forum | November 2018-April 2019December 2018-April 2019May 2019 | Q2 2019 |
| IEG3  | Investment Facilitation Action Plan (IFAP) Implementation Progress 2017-2018 | IEG | Project update at IEG1 Submission of Draft Report to IEG2 Submission of Final Report | February 2019August 2019September 2019 | Q3 2019 |
| PPFS1 | Insights on the Regulatory Environment within APEC Economies and Its Impact on Trade in Services in Food Value Chains | PPFSGOS | Completion of Progress Report Presentation of Progress Report Completion and presentation of Final Report  | January/February 2019February/March 2019August/September 2019 | Q3 2019 |
| PPWE3 | The APEC Women and the Economy Dashboard 2019 | PPWESOM | Submission of Draft DashboardSubmission of Comments & Data by EconomiesSubmission of Final Dashboard | May 2019 June 2019August 2019 | Q3 2019 |
| SFOM | Technical Support to Capacity Building Package on Advancing Financial Inclusion in APEC Economies | SFOM | Submission of Draft Summary Report✓Submission of Final Summary ReportSubmission of Draft Synthesis ReportSubmission of Final Synthesis Report | January 2019February 2019July 2019September 2019 | Q3 2019 |
| SOM21 | Assessment of APEC Strategy for Strengthening Quality Growth | SOMAMMAELM  | Submission & presentation of draft 2020 assessment plan Submision of final assessment plan Implementation of assessment plan  | May 2019 August 2019September 2019-2020 | Q4 2020 |
| **Current Projects: Ongoing** |
| EC17 | RAASR sub-fund assessment group | EC | Beginning March 2017, participate as member to provide advice on concept notes  | As required | As required |
| PSU1 PSU2 | StatsAPEC ([statistics.apec.org](http://statistics.apec.org/)):* Key Indicators Database
* Bilateral Linkages Database
 | Member Economies | Beginning July 2010, release of StatsAPEC website (optimization for mobile devices since August 2013) Beginning 2011, biannual data updates:* First update
* Second update
 | June 2019December 2019 | Ongoing |
| PSU11 | PSU Policy Briefs | Member Economies | Policy Briefs on pertinent policy relevant issues  | On needs basis | Ongoing |
| PSU31 | APEC in Charts  | SOMAMM | Beginning 2013, annual publication for AMM | November 2019 | Ongoing |
| PSU32 | APEC Regional Trends Analysis  | SOMMRT AMM | Beginning 2016, biannual reports:* First report
* Second report
 | May 2019November 2019 | Ongoing |
| SOM17 | Support to APEC Services Competitiveness Roadmap | GOSCTISOM | Support development of services data & statistics to measure & support implementation of Roadmap; and work with fora responsible for APEC-wide actions to identify possible statistics to measure progress | As required | 2025 |
| **Completed Projects** |
| PSU11 | PSU Policy Briefs | Member Economies | [Trade Facilitation in APEC: Progress and Impact (No. 25, January 2019)](https://www.apec.org/Publications/2019/01/Trade-Facilitation-in-APEC--Progress-and-Impact)Accessed: 630 times | Ongoing  | Done |
| SOM20 | Technical support in preparing input toward the APEC Vision Group Report | AVG  | - | - | Done |
| **Collaboration Matters** |
|  | Establish relationships with other international & research fora, and more formalized collaboration, possible joint research and information sharing arrangements where suitable | - | Establish & maintain contacts with ADB, ADBI, ASEAN, ERIA, IMF, PECC, UNCTAD, UNESCAP, WB, WEF, WTO, etcEstablish information sharing arrangements & undertake joint work as appropriate Implement PSU-OECD MOU 2018-2021  | Ongoing | Ongoing |
| **Communication Matters** |
|  | Publications | APEC Stakeholders | Beginning 2012, annual publication of Research Outcomes: Summary of Research Projects Publication of PSU projects above | Ongoing | Ongoing |
|  | Outreach  | APEC Stakeholders | Participate in internal/external events & briefings to visiting delegations Beginning 2012, prepare electronic mailer  | Ongoing | Ongoing |
|  | Online and social media  | APEC Stakeholders | Maintain & update contents in [PSU webpages](http://www.apec.org/About-Us/Policy-Support-Unit.aspx)Tap on APEC social media channels  | Ongoing | Ongoing |
|  | Media activities | APEC Stakeholders | Prepare news releasesParticipate in media/video interviews & news briefings | Ongoing | Ongoing |
|  | Infographics | APEC Stakeholders | Prepare infographics | Ongoing | Ongoing |
| **Management Matters** |
|  | Staff  | PSU | Recruit staff and monitor performance Manage workload of staff & consultants consistent with work program | Ongoing | Ongoing |
|  | Reports required by Governance Arrangements | PSU BoardSOM | Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitmentsAs soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU’s operations during the previous calendar yearThe Board will regularly report the outcomes of its meetings to SOMThe PSU Director will regularly report on its activities to the Executive Director of the Secretariat | January and July to report on previous 6 month periodAs soon as practicable after auditOngoingOngoing  | Bi-annuallyAnnuallyAfter each meetingOngoing |