| **ID** | **Name** | **Stakeholders** | **Action** | **Future Milestones** | **Due** |
| --- | --- | --- | --- | --- | --- |
| **Current Projects: Discrete** | | | | | |
| CTI43 | Trends and Developments in Provisions and Outcomes of RTA/FTAs Implemented in 2017 by APEC Economies | CTI | Project update at CTI1✓ Presentation of Draft Report to CTI3✓  Submission of Draft Final Report to CTI✓  Submission of Final Report | 4-5 March 2018 14 August 2018  23 November 2018  Mid-December 2018 | Q4 2018 |
| CTI44 | Fostering an Enabling Policy and Regulatory Environment in APEC for Data-Utilizing Businesses | CTI | Submission of Inception Report✓  Submission of Progress Report✓  Submission of Interim Report  Submission of Draft Final Report to CTI1 2019  Submission of Final Report to CTI2 2019 | 15 June 2018  September 2018  December 2018  Early February 2019  Mid-April 2019 | Q2 2019 |
| CTI46 | Taking Forward the Lima Declaration on the Free Trade Area of Asia-Pacific (FTAAP) - Study on Tariffs | CTI | Submission of Progress Report 1 to CTI3 2018✓  Submission of Progress Report 2 to CTI1 2019  Submission of Progress Report 3 to CTI2 2019  Submission of Final Synthesis Report to CTI3 2019 | 15-16 August 2018  February 2019  May 2019  August 2019 | Q3 2019 |
| CTI47 | Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: Indonesia) | CTI | Establishment of review team✓  Submission of Inception Report  Review visits  Conduct document based review & interviews  Submission of Progress Report  Submission of Draft Final Report  Submission of Final Report | October 2018  December 2018  January-June 2019  November 2018-June 2019  April 2019  July 2019  August 2019 | Q3 2019 |
| HRD  WG1 | Technical support to APEC project on Sharing and reporting labour market information in the APEC region | HRDWG | Provide comments on draft baseline report  Draft chapter on APEC priorities  Present at Consultative Forum | November 2018-April 2019  December 2018-April 2019  May 2019 | Q2 2019 |
| IEG3 | Investment Facilitation Action Plan (IFAP) Implementation Progress 2017-2018 | IEG | Project update at IEG1 2019  Submission of draft report to IEG2 2019  Submission of final report | February 2019  August 2019  September 2019 | Q3 2019 |
| PPFS1 | Insights on the Regulatory Environment within APEC Economies and Its Impact on Trade in Services in Food Value Chains | PPFS  GOS | Completion of progress report  Presentation of progress report  Completion and presentation of final report | January/February 2019  February/March 2019  August/September 2019 | Q3 2019 |
| SOM18 | Technical support in preparing input toward the APEC Vision Group Report | SOM  SSG  AVG | Provide input to the preliminary report  Circulation of preliminary report by AVG Chair | Mid-December 2018  Mid-December 2018 | Q4 2018 |
| **Current Projects: Ongoing** | | | | | |
| EC1 | Research on key elements on Structural Reform | EC  SRMM | Liaise with EC to identify particular research topics | As required | As required |
| EC4 | Voluntary reviews | EC  Participating Economies | Assist economies in undertaking reviews  Exploratory meeting - Indonesia MoF (14 May 2010)✓ | As required | As required |
| EC17 | RAASR sub-fund assessment group | EC | Beginning March 2017, participate as member to provide advice on concept notes | As required | As required |
| PSU1  PSU2 | StatsAPEC:   * Key Indicators Database * Bilateral Linkages Database | Member Economies | Release of StatsAPEC website✓  Optimization of StatsAPEC for mobile devices✓  Beginning 2011, biannual data updates:   * First update✓ * Second update | 1 July 2010  August 2013  June 2018  December 2018 | Ongoing |
| PSU11 | PSU Policy Briefs | SOM  Member Economies | Release Policy Briefs that analyze pertinent policy relevant issues in the APEC region. | On needs basis | Ongoing |
| PSU27 | APEC in Charts 2018 | SOM  AMM | Beginning 2013, annual publication for AMM✓ | November 2018 | Ongoing |
| PSU28 | APEC Regional Trends Analysis | CTI EC  SOM  AMM | Beginning 2016, biannual reports:   * [First report](https://www.apec.org/Publications/2018/05/APEC-Regional-Trends-Analysis)✓ * [Second report](https://www.apec.org/Publications/2018/11/APEC-Regional-Trends-Analysis---The-Digital-Productivity-Paradox)✓ | May 2018  November 2018 | Ongoing |
| SOM16 | Support to APEC Services Competitiveness Roadmap | SOM  CTI GOS | Support development of services data & statistics to measure & support implementation of Roadmap; and work with fora responsible for APEC-wide actions to identify possible statistics to measure progress | As required | 2025 |
| **Completed Projects** | | | | | |
| CTI37 | Study on Single Window Systems’ (SWS) International Interoperability: Key Issues for Its Implementation | CTI | [Report distributed – August 2018](https://www.apec.org/Publications/2018/08/Study-on-Single-Window-Systems-International-Interoperability)  Accessed: 3,160 times | - | Done |
| CTI41 | Peer Review and Capacity Building on APEC Infrastructure Development and Investment: Viet Nam | CTI | [Report distributed – May 2018](https://www.apec.org/Publications/2018/05/Peer-Review-and-Capacity-Building-on-APEC-Infrastructure-Development-and-Investment---Viet-Nam)  Accessed: 1,340 times | - | Done |
| CTI42 | APEC’s Bogor Goals Progress Report and Dashboard | CTI  SOM | [Report distributed – November 2018](https://www.apec.org/Publications/2018/11/APEC-Bogor-Goals-Progress-Report)  Accessed: 340 times  [Dashboard distributed – November 2018](https://www.apec.org/Publications/2018/11/APEC-Bogor-Goals-Dashboard)  Accessed: 250 times | - | Done |
| CTI45 | Technical Support in preparing Report on Progress of FTAAP to Leaders | CTI | - | - | Done |
| CTI47 | APMEN assessment panel | CTI | Review Report on APMEN  (Document No. 2018/SOM3/CTI/034) | - | Done |
| EC19 | Renewed APEC Agenda for Structural Reform (RAASR): Mid-Term Review Report | EC | [Report distributed – August 2018](https://www.apec.org/Publications/2018/08/RAASR-Mid-Term-Review-Report)  Accessed: 1,710 times | - | Done |
| EC20 | APEC’s Ease of Doing Business: Interim Assessment 2015-2017 | EC | [Report distributed – August 2018](https://www.apec.org/Publications/2018/08/APECs-Ease-of-Doing-Business)  Accessed: 3,080 times | - | Done |
| EC21 | 2018 APEC Economic Policy Report (AEPR): Structural Reform and Infrastructure | EC | [Report distributed – November 2018](https://www.apec.org/Publications/2018/11/2018-APEC-Economic-Policy-Report)  Accessed: 1,020 times | - | Done |
| PSU11 | PSU Policy Briefs | SOM  Member Economies | [Identifying Green, Sustainable and Innovative MSMEs in APEC (No. 19, January 2018)](https://www.apec.org/Publications/2018/02/Identifying-Green-Sustainable-and-Innovative-MSMEs-in-APEC)  Accessed: 4,910 times  [Globalization, Inclusion, and E-Commerce: APEC Agenda for SMEs (No. 20, February 2018)](https://www.apec.org/Publications/2018/02/Globalization-Inclusion-and-E-Commerce---APEC-Agenda-for-SMEs)  Accessed: 5,200 times  [Services and the Food System (No. 21, May 2018)](https://www.apec.org/Publications/2018/05/Services-and-the-Food-System)  Accessed: 2,400 times  [Financing the Food Value Chain (No. 22, June 2018)](https://www.apec.org/Publications/2018/07/Policy-Brief---Financing-Food-Value-Chain)  Accessed: 1,620 times  [GDPR and CBRP: Reconciling Personal Data Protection and Trade (No. 23, October 2018)](https://www.apec.org/Publications/2018/10/GDPR-and-CBPR---Reconciling-Personal-Data-Protection-and-Trade)  Accessed: 2,380 times  [APEC: Trekking the Road to Financial Inclusion (No. 24, October 2018)](https://www.apec.org/Publications/2018/11/APEC---Trekking-the-Road-to-Financial-Inclusion)  Accessed: 120 times | Ongoing | Done |
| PSU27 | APEC in Charts 2018 | SOM  AMM | [Publication distributed – November 2018](https://www.apec.org/Publications/2018/11/APEC-in-Charts-2018)  Accessed: 2,210 times | Ongoing | Ongoing |
| PSU28 | APEC Regional Trends Analysis | CTI EC  SOM  AMM | [May 2018 Issue: Trade, Policy, and the Pursuit of Inclusion](https://www.apec.org/Publications/2018/05/APEC-Regional-Trends-Analysis)  Accessed: 10,320 times  [November 2018 Issue: The Digital Productivity Paradox](https://www.apec.org/Publications/2018/11/APEC-Regional-Trends-Analysis---The-Digital-Productivity-Paradox)  Accessed: 1,260 times | Ongoing | Ongoing |
| SCE1 | Development and Integration of Remote Areas in the APEC Region | SCE  SOM | [Report distributed – November 2018](https://www.apec.org/Publications/2018/11/Development-and-Integration-of-Remote-Areas-in-the-APEC-Region)  Accessed: 420 times | - | Done |
| SCSC2 | Developing Indicators to Assess the Strength of Standards and Conformance Infrastructure in APEC | SCSC | [Report distributed – April 2018](https://www.apec.org/Publications/2018/04/Developing-Indicators-to-Assess-the-Strength-of-Standards-and-Conformance-Infrastructure-in-APEC)  Accessed: 4,000 times | - | Done |
| SOM17 | Case Studies on Addressing Connectivity Challenges in APEC Economies | SOM | [Report distributed – November 2018](https://www.apec.org/Publications/2018/11/Case-Studies-on-Addressing-Connectivity-Challenges-in-APEC-Economies)  Accessed: 400 times | - | Done |
| **Collaboration Matters** | | | | | |
|  | Increasing relationships with other international & research fora; seeking to establish more formalized collaboration, possible joint research & information sharing arrangements where suitable | ASEAN, ADB, ERIA, IMF, OECD, PECC, WB, etc. | Establish ongoing contacts with ADB, ADBI, ASEAN, ERIA, IMF, OECD, PECC, UNCTAD, WB, WEF, WTO, etc  Establish contacts & information sharing arrangements  Undertake joint work as appropriate  Avoid duplication of effort | Ongoing | Ongoing |
| **Communication Matters** | | | | | |
|  | Research Outcomes: Summary of Research Projects 2017 | APEC Stakeholders | Beginning 2012, [annual publication](https://www.apec.org/Publications/2018/05/Research-Outcomes---Summary-of-Research-Projects-2017)✓  Accessed: 4,250 times | Ongoing | Ongoing |
|  | Electronic mailer | APEC Stakeholders | Beginning 2012, electronic mailer for mailing list | Ongoing | Ongoing |
|  | Media activities | APEC Stakeholders | Prepare news releases  Participate in media interviews and briefings | Ongoing | Ongoing |
|  | PSU webpages | APEC Stakeholders | Maintain, update & improve contents in [PSU webpages](http://www.apec.org/About-Us/Policy-Support-Unit.aspx) | Ongoing | Ongoing |
|  | Infographics | APEC Stakeholders | Develop infographics | Ongoing | Ongoing |
|  | Speaking engagements | APEC Stakeholders | Participate in and speak at internal and external events | Ongoing | Ongoing |
| **Management Matters** | | | | | |
|  | Staff | PSU | Recruit staff and monitor performance  Manage workload of staff & consultants consistent with work program | Ongoing | Ongoing |
|  | Reports required by Governance Arrangements | PSU Board  SOM | Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitments  As soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU’s operations during the previous calendar year  The Board will regularly report the outcomes of its meetings to SOM  The PSU Director will regularly report on its activities to the Executive Director of the Secretariat | January and July to report on previous 6 month period  As soon as practicable after audit  Ongoing  Ongoing | Bi-annually  Annually  After each meeting  Ongoing |
|  | Performance Framework | PSU Board | Submission of Inception Report✓  Consultations✓  Submission of Draft Report✓  Presentation to PSU Board✓  Submission of Draft Final Report✓  Finalization of Report✓ | 19 April 2018  4-8 June 2018  3 August 2018  18 August 2018  End-October 2018  November 2018 | Q4 2018 |