| **ID** | **Name** | **Stakeholders** | **Action** | **Future Milestones** | **Due** |
| --- | --- | --- | --- | --- | --- |
| **Current Projects: Discrete** | | | | | |
| CTI55 | Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: Papua New Guinea) | CTI | Establishment of review team✓  Submission of Inception Report✓  Conduct document based review, interviews & review visits  Submission of Progress Report✓  Submission of Draft Final Report  Submission of Final Report | 8 October 2020  December 2020  October 2020-May 2021  3-4 March 2021  Mid-June 2021  Early August 2021 | Q3 2021 |
| CTI57 | APEC Supply-Chain Connectivity Framework Action Plan 2017-2020 (SCFAP-II): Final Review | CTI | Submission of Inception Report✓  Submission of Progress Report  Submission of Draft Final Report  Submission of Final Report | 3-4 March 2021  May 2021  August 2021  November 2021 | Q4 2021 |
| CTI58 | Study on Cross Border Mobility in the APEC Region | CTI | Progress update✓  Submission of Draft Final Report  Submission of Final Report | 3-4 March 2021  May-June 2021  August-September 2021 | Q3 2021 |
| CTI59 | A Study on Tariffs – Analysis of the Regional Comprehensive Economic Partnership (RCEP) Tariff Liberalisation Schedules | CTI | Submission of Progress Report  Submission of Draft Final Report  Submission of Final Report | August 2021  October 2021  December 2021 | Q4 2021 |
| EC28 | 2021 APEC Economic Policy Report: Structural Reform and the Future of Work | EC | Consultant appointment  Submission of inception report  Economies to submit IERs & case studies  Submission of first draft of main report  Submission of second draft of main report  Submission of final main report  Endorsement by EC  Submission to CSOM | April 2021  April 2021  End-April 2021  End-June 2021  End-July 2021  August 2021  August/September 2021  November 2021 | Q4 2021 |
| EGILAT1 | Compendium of Resources for the Facilitation of the Trade and Distribution of Legally Harvested Forest Products in the APEC Region | EGILAT | Submission of Preliminary Report✓  Submission of Progress Report✓  Submission of Draft Final Report  Submission of Final Report | March 2020  August 2020  April 2021  August 2021 | Q3 2021 |
| GOS2 | APEC Services Competitiveness Roadmap: Mid-term Review Report | GOS  SOM | Submission of First Draft Report  Submission of Revised Draft Report  Submission of Final Report | May 2021  July 2021  August/September 2021 | Q3 2021 |
| PPWE4 | The APEC Women and the Economy Dashboard 2021 | PPWE  SOM | Submission of Draft Dashboard  Submission of Comments & Data by Economies  Submission of Final Dashboard | May 2021  June 2021  August 2021 | Q3 2021 |
| **Current Projects: Ongoing** | | | | | |
| EC17 | RAASR sub-fund assessment group | EC | Beginning March 2017, participate as member to provide advice on concept notes | As required | As required |
| PSU1  PSU2 | StatsAPEC ([statistics.apec.org](http://statistics.apec.org/)):   * Key Indicators Database * Bilateral Linkages Database | Member Economies | Released July 2010; optimized for mobile devices 2013; reskinned 2020. Biannual data updates:   * First update * Second update | June 2021  December 2021 | Ongoing |
| PSU11 | PSU Policy Briefs | Member Economies | Policy Briefs on pertinent policy relevant issues | On needs basis | Ongoing |
| PSU31 | APEC in Charts | SOM  AMM | Beginning 2013, annual publication for AMM | November 2021 | Ongoing |
| PSU32 | APEC Regional Trends Analysis | SOM  MRT  AMM | Beginning 2016, biannual reports:   * First report * Second report | May 2021  November 2021 | Ongoing |
| SOM17 | Support to APEC Services Competitiveness Roadmap | GOS  CTI SOM | Support development of services data & statistics to measure & support implementation of Roadmap; and work with fora responsible for APEC-wide actions to identify possible statistics to measure progress | As required | 2025 |
| **Completed Projects** | | | | | |
| PSU11 | PSU Policy Briefs | Member Economies | The Role of Women’s Empowerment in Anti-Corruption (No. 39, March) | Ongoing | Done |
| PSU32 | APEC Regional Trends Analysis | SOM  MRT  AMM | [February 2021 Update: Uneven Recovery, Uneven Impact](https://www.apec.org/Publications/2021/02/APEC%20Regional%20Trends%20Analysis%20February%202021%20Update)  Accessed: 1,950 times  News release: [APEC Sees Softer Contraction in 2020, Uneven Recovery in 2021-2022](https://www.apec.org/Press/News-Releases/2021/0204_ARTA) | Ongoing | Done |
| **Collaboration Matters** | | | | | |
|  | Establish relationships with other international & research fora, and more formalized collaboration, possible joint research and information sharing arrangements where suitable | - | Establish & maintain contacts with ADB, ADBI, AMRO, ASEAN, ERIA, IMF, PECC, UNCTAD, UNESCAP, WB, WEF, WTO, etc  Establish information sharing arrangements & undertake joint work as appropriate  Implement PSU-OECD MOU 2018-2021, TAF Grant 2020-2021 | Ongoing | Ongoing |
| **Communication Matters** | | | | | |
|  | Publications | - | Beginning 2012, annual publication of Research Outcomes: Summary of Research Projects  Publication of PSU projects above | Ongoing | Ongoing |
|  | Outreach | - | Participate in internal/external events & briefings to delegations; prepare email newsletter | Ongoing | Ongoing |
|  | Online and social media | - | Maintain & update contents in [PSU webpages](http://www.apec.org/About-Us/Policy-Support-Unit.aspx)  Tap on APEC social media channels | Ongoing | Ongoing |
|  | Media activities | - | Prepare & contribute to news releases  Participate in media interviews & news briefings | Ongoing | Ongoing |
|  | Communication materials | - | Prepare & contribute to infographics, blogs, articles and videos  Blogs: [Roadmap to Women’s Economic Empowerment](https://www.apec.org/Press/Blogs/2021/0308_women); [What is Inclusion?](https://www.apec.org/Press/Blogs/2021/0315_Inclusion) | Ongoing | Ongoing |
| **Management Matters** | | | | | |
|  | Staff | PSU | Recruit staff and monitor performance  Manage workload of staff & consultants consistent with work program | Ongoing | Ongoing |
|  | Reports required by Governance Arrangements | PSU Board  SOM | Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitments  As soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU’s operations during the previous calendar year  The Board will regularly report the outcomes of its meetings to SOM  The PSU Director will regularly report on its activities to the Executive Director of the Secretariat | January and July to report on previous 6 month period  As soon as practicable after audit  Ongoing  Ongoing | Bi-annually  Annually  After each meeting  Ongoing |
|  | Human resource review | PSU Board | Review the PSU’s policies and processes in the area of HR, including remuneration and performance appraisal, to ensure they are are robust and transparent and in line with market practices | May – September 2021 | Q3 2021 |