| **ID** | **Name** | **Stakeholders** | **Action** | **Future Milestones** | **Due** |
| --- | --- | --- | --- | --- | --- |
| **Current Projects: Discrete** |
| CTI55 | Peer Review and Capacity Building on APEC Infrastructure Development and Investment (Reviewed Economy: Papua New Guinea) | CTI | Establishment of review team✓Submission of Inception Report✓Conduct document based review, interviews & review visits Submission of Progress ReportSubmission of Draft Final ReportSubmission of Final Report | 8 October 2020December 2020October 2020-May 2021Mid-February 2021Mid-June 2021Early August 2021 | Q3 2021 |
| CTI57 | APEC Supply-Chain Connectivity Framework Action Plan 2017-2020 (SCFAP-II): Final Review | CTI | Submission of Inception ReportSubmission of Progress ReportSubmission of Draft Final ReportSubmission of Final Report  | February 2021May 2021August 2021November 2021 | Q4 2021 |
| EGILAT1 | Compendium of Resources for the Facilitation of the Trade and Distribution of Legally Harvested Forest Products in the APEC Region | EGILAT | Submission of Preliminary Report✓ Submission of Progress Report✓Submission of Draft Final ReportSubmission of Final Report | March 2020 August 2020February 2021August 2021 | Q3 2021 |
| **Current Projects: Ongoing** |
| EC17 | RAASR sub-fund assessment group | EC | Beginning March 2017, participate as member to provide advice on concept notes  | As required | As required |
| PSU1 PSU2 | StatsAPEC ([statistics.apec.org](http://statistics.apec.org/)):* Key Indicators Database
* Bilateral Linkages Database
 | Member Economies | Released July 2010; optimized for mobile devices 2013; reskinned 2020. Biannual data updates:* First update
* Second update
 | June 2021December 2021 | Ongoing |
| PSU11 | PSU Policy Briefs | Member Economies | Policy Briefs on pertinent policy relevant issues  | On needs basis | Ongoing |
| PSU31 | APEC in Charts  | SOMAMM | Beginning 2013, annual publication for AMM | November 2021 | Ongoing |
| PSU32 | APEC Regional Trends Analysis  | SOMMRT AMM | Beginning 2016, biannual reports:* First report
* Second report
 | May 2021November 2021 | Ongoing |
| SOM17 | Support to APEC Services Competitiveness Roadmap | GOSCTISOM | Support development of services data & statistics to measure & support implementation of Roadmap; and work with fora responsible for APEC-wide actions to identify possible statistics to measure progress | As required | 2025 |

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| **Collaboration Matters** |
|  | Establish relationships with other international & research fora, and more formalized collaboration, possible joint research and information sharing arrangements where suitable | - | Establish & maintain contacts with ADB, ADBI, AMRO, ASEAN, ERIA, IMF, PECC, UNCTAD, UNESCAP, WB, WEF, WTO, etcEstablish information sharing arrangements & undertake joint work as appropriate Implement PSU-OECD MOU 2018-2021, TAF Grant 2020-2021  | Ongoing | Ongoing |
| **Communication Matters** |
|  | Publications | - | Beginning 2012, annual publication of Research Outcomes: Summary of Research Projects Publication of PSU projects above | Ongoing | Ongoing |
|  | Outreach  | - | Participate in internal/external events & briefings to visiting delegations; prepare electronic mailer  | Ongoing | Ongoing |
|  | Online and social media  | - | Maintain & update contents in [PSU webpages](http://www.apec.org/About-Us/Policy-Support-Unit.aspx)Tap on APEC social media channels  | Ongoing | Ongoing |
|  | Media activities | - | Prepare & contribute to news releases Participate in media interviews & news briefings | Ongoing | Ongoing |
|  | Infographics and articles | - | Prepare & contribute to infographics, blogs and articles  | Ongoing | Ongoing |
| **Management Matters** |
|  | Staff  | PSU | Recruit staff and monitor performance Manage workload of staff & consultants consistent with work program | Ongoing | Ongoing |
|  | Reports required by Governance Arrangements | PSU BoardSOM | Prepare a concise half-year evaluation report for the Board on work undertaken and expenditure and commitmentsAs soon as practicable after each calendar year, the PSU must submit to SOM an annual report on the PSU’s operations during the previous calendar yearThe Board will regularly report the outcomes of its meetings to SOMThe PSU Director will regularly report on its activities to the Executive Director of the Secretariat | January and July to report on previous 6 month periodAs soon as practicable after auditOngoingOngoing  | Bi-annuallyAnnuallyAfter each meetingOngoing |