

APEC Survey on Government Procurement

Member Economy: Japan

Survey on Government Procurement Systems in Member Economies

1. Economy-wide Information

1.1 Administrative Structure

1.1.1 Overview of Government Procurement Methods

In Japan, government procurement is conducted based on procurement contracts entered into by each procuring entity in a decentralized manner. The procurement procedures for central government entities are provided for in the Accounts Law and relevant regulations with regard to central government entities, in the Local Autonomy Law and relevant regulations with regard to sub-central government entities, and in accordance with the procurement procedures operated under the oversight of the central government entity concerned with other entities. All of those laws and regulations are consistent with the provisions of the Agreement on Government Procurement (hereinafter referred to as the "Agreement") which took effect on 1 January 1996. Procurement contracts are normally formulated based on the procurement planned by the procuring entity. A budget draft is prepared after negotiations with the fiscal authorities, and that draft comes into force at the beginning of the following fiscal year after the approval of the Diet.

1.2 General Procurement Policies and Practice

1.2.1 (1.2.2) Outline of Policies and Implementation Procedures Related to Procurement

Government Procurement in Japan has long since placed no restrictions on place of origin or nationality of supplier, and has been carried out on the principle of non-discrimination, and in principle on a basis of open tendering. As a Party to the Agreement, Japan is implementing government procurement through fair, open and transparent procurement procedures, whose scope of application has been expanded to the procurement of services as well as procurement by sub-central government entities and other entities since 1 January 1996. Moreover, with regard to procurements by central government entities and other entities subject to the Agreement (excluding sub-central government entities) in such major sectors as computer products and services, electronic telecommunications products and services, medical technology products and services and construction services, Japan has taken voluntary measures to disseminate relevant information at the early stage of tendering procedures and lower the thresholds under the Agreement (except construction services and design and consulting services). Through these measures for the benefit of suppliers, government procurement in Japan is actually carried out based on more advanced procedures than the provision of the Agreement. (Please see Attachment)

(1) Methods for Procurement Contracts

The methods for procurement contracts used by entities covered by Accounts Law and the Local Autonomy Law are open tendering, selective tendering, and single tendering contracts (limited tendering).

a) Open Tendering

Under this method, each entity makes public notices of intended procurement in the official gazette "Kanpo" or its equivalents at the local level, and normally invites qualified suppliers to participate in tendering procedures. The procurement contract is awarded to the person who submitted the lowest-priced tender (See Note).

This method serves as the principle for government procurement contracts in Japan.

b) Selective Tendering Procedures

Under this method, each entity makes public notices of intended procurements in the official gazette "Kanpo" or its equivalent at the local level indicating that applications to qualify for participation in competitive tendering will be accepted. Among those suppliers who have been identified as qualified through the qualification process of each entity, the entity designates the suppliers deemed to have the capacity to fulfill the contract. The contract is awarded to the supplier who submitted the lowest-priced tender among those designated (See Note). However, the conditions for this method are defined by laws and regulations, which provides for such cases as not necessitating the use of open tendering, due to the limited number of suppliers to compete because of the nature or the purpose of the contract.

c) Single Tendering Contracts

This method, as exceptional method, allows entities to conclude contracts with designated suppliers without using competitive tendering procedures. With regard to procurement contracts subject to the Agreement, in particular, single tendering may be used only in accordance with the conditions stipulated in the Agreement such as cases in which no suppliers will respond even if competitive tendering procedures are applied and cases connected with the protection of exclusionary rights including patent rights and copyrights. In Japanese procurement system, even the single tendering is subject to publication in advance except construction services and technical services related to construction. The same applies to its result, thus ensuring transparency throughout the procedure.

(2) Method for awarding contracts and the Publication of the Results

The successful tenderer is determined automatically based on the principle (See Note) of price competition under the predetermined ceiling price and the contract is awarded to the tenderer with the lowest price. In that process the official of the entity concerned in charge of the contract considers such factors as the specific prices indicated, the conditions for demand and supply, the difficulty in the implementation of the project, the volume of the supplies, the term for performing the contract. Furthermore, in the qualification procedures, suppliers are qualified based on such criteria as the capability to carry out the obligations of the contract, the quality and specifications required by the procuring entity. Meeting those criteria is all that is

required to be qualified. This method, based on price competition, excludes any possibility of the officials' arbitrary determination of the successful tenderer.

Relevant information on the results of awarding the contracts (including information on the reason for the use of single tendering method) is to be publicized in the official gazette.

Note: To respond to the concern that it is not always possible to achieve the full objectives of the procurement only through price competition, the overall greatest value method is to be employed by central government entities and other entities (excluding sub-central government entities) with regard to the procurement covered by the voluntary measures which Japan has taken in such a major sector as computer products and related services, while giving full consideration to transparency, openness, and efficient use of budgetary allocations. The overall greatest value method is to be employed by sub-central government entities based on their discretion.

(3) Conditions for Participation in Competitive Tendering

In principle, those who wish to participate in open tendering and selective tendering procedures must receive qualifications from procuring entities and be included in the permanent list of qualified suppliers prepared and updated by procuring entities.

In order to ensure transparency, openness, and efficient use of allocations in the procedures of competitive tendering, competition through price alone serves as the principle. Therefore, in cases when suppliers are asked to participate in competition without previously considering their ability to implement contracts, there is a concern that the designated supplier will not be able to properly implement the contract. Thus, while paying attention to not reducing the level of fairness in competition, qualifications for participating in competition are determined and suppliers applying to participate in competition are judged based on their scale of operations, record of achievements and other factors, and, after determining their ability to implement contracts, those suppliers deemed to have a capacity to implement exceeding a set level are designated as qualified competitive suppliers. Thereby, transparency in contract procedures is secured at the same time as it is guaranteed that suppliers with a definite ability to implement contracts are selected.

(4) Local Content Requirement

There are no local content requirements in Japanese government procurement.

(5) Preferential Treatment of Domestic Suppliers

As stated earlier, Government Procurement in Japan places no restrictions on place of origin or nationality of supplier, and has been carried out on the principle of non-discrimination between Japanese and foreign suppliers. No preferential treatment is granted to domestic suppliers.

(6) Preferential Measures for Small and Medium Enterprises

Measures based on laws ensuring the receipt of orders from the government and other public agencies by small and medium enterprises are adopted for each fiscal year based on consideration of the budget and administrative, operational and other schedules as a policy of

securing of opportunities for small and medium enterprises to receive orders. Under the Agreement on Government Procurement, contracts with small and medium enterprises concluded in accordance with current laws, regulations, stipulations, and reflect standardization with other signatories to the Agreement are excluded from application of the Agreement.

(7) Thresholds for Procurement Contracts

Under the Agreement on Government Procurement, the thresholds for procurement to which the Agreement is applied divided into four categories, including: products, services (not including construction services), construction services, and technical services related to construction.

The threshold for procurement of products and services (excluding construction services and technical services related to construction) for projects offered by central government entities and other entities (excluding local government entities) has been lowered to 100,000 SDR from 130,000 SDR stipulated in the Agreement as part of Japan's voluntary measures to improve market access.

(8) Participation in Multilateral and Regional Frameworks

Japan is a party to the Agreement on Government Procurement, which came into effect on 1 January 1996 as well as to the Agreement on Government Procurement, which was done on 12 April 1976 as amended on 2 February 1987.

1.3 Laws and Regulations

1.3.1 List of Laws and Regulations Related to Government Procurement

- (1) Public Account Law
- (2) Cabinet Order Concerning the Budget, Auditing and Accounting
- (3) Special Provisions for the Cabinet Order Concerning the Budget, Auditing and Accounting

Regulations on the Management of Contract Administration

- (4) Cabinet Order Stipulating Special Procedures for Government Procurement of Goods or Services
- (5) Ministerial Ordinance Stipulating Special Procedures for Government Procurement of Goods or Services
- (6) Local Autonomy Law
- (7) Ordinance for Enforcement of Local Autonomy Law
- (8) Cabinet Order Stipulating Special Procedures for Government Procurement of Goods and Services in Local Government Entities

- (9) On the establishment of the Office of Government Procurement Review (Cabinet Decision of 1 December 1995)
 - a) Review Procedures for Complaints Concerning Government Procurement (Decision of the Office of Government Procurement Review on 14 December 1995)
 - b) Designation of Applicable Measures Concerning Government Procurement (Decision of the Head of the Office of Government Procurement Review on 14 December 1995)

1.3.2 Outline of Laws and Regulations

The following is an outline of the major relevant laws and regulations.

(1) Accounts Law

This Law stipulates the basic contents of the nation's accounting duties pertaining to contractual duties, contractual methods, tendering methods, contractual forms and other matters.

(2) Cabinet Order Concerning the Budget, Auditing and Accounting, the Special Provisions for the Cabinet Order Concerning the Budget, Auditing and Accounting and Regulations on the Management of Contract Administration.

This Cabinet Order stipulates the detail of the rules and procedures provided for in the Accounts Law, including the conditions for the use of selective tendering and single tendering.

(3) Cabinet Order Stipulating Special Procedures for Government Procurement of Goods or Services

This Cabinet Order provides for special rules procedures which are necessary to implement the Agreement in addition to the laws and regulations mentioned above (1) and (2).

(4) Ministerial Ordinance Stipulating Special Procedures for Government Procurement of Goods or Services

This Ministerial Ordinance is applied to the procurement contracts subject to the provisions of the Cabinet Order referred to above (3).

The Ordinance stipulates such specifics as information to be published in "Kanpo" in the qualification procedures, matters to be described in tender documentation and matters regarding the notification of the determination of successful tenderers.

(5) Local Autonomy Law

This Law stipulates an overview of the matters concerning the organization and

operation of local government bodies (including the rules on procurement contracts) and the basic relations between the central government and the local governments.

(6) Ordinance for Enforcement of the Local Autonomy Law

This Ordinance provide for the detailed rules and procedures to implement the provisions of the Local Autonomy Law, including matters on procurement contracts

(7) Cabinet Order Stipulating Special Procedures for Government Procurement of Goods and Services in Local Government Entities

This Cabinet Order establishes special rules and procedures necessary to implement the Agreement on Government Procurement in addition to the laws and regulations mentioned above (5) and (6).

(8) On the establishment of the Office of Government Procurement Review (Cabinet Decision of 1 December 1995) (hereinafter the "OGPR")

The OGPR was established within the Prime Minister's Office to implement the provisions of the Agreement on Government Procurement regarding challenge procedures. The Government Procurement Review Board (the "GPRB") held under the OGPR processes and considers complaints in a fair and neutral manner with regard to the procurement by the entities other than sub-central government entities. The GPRB reviews complaints in accordance with the specific procedures set out by the OGPR by applying the provisions of the Agreement and the measures otherwise designated by the head of the OGPR.

(9) In accordance with the procedures mentioned above (8), Prefectural governments and designated cities have established their respective procedures to process complaints regarding the procurement subject to the Agreement.

1.3.3 Laws and Regulations which are Excluded from the Application of Ordinary Government Procurement Procedures

Section 1.3.1 gives examples of the Cabinet Order Concerning the Budget, Auditing and Accounting and other measures which provide a means for procuring entities to conclude contracts with designated suppliers without using competitive tendering. This method is restricted to cases in which no suppliers will respond even if competitive tendering procedures are applied and cases involving the procurement of goods or services related to the protection of exclusionary rights such as patent rights and copyrights.

1.4 Statistics on Procurement Contracts

Please refer to Appendix I, Government Procurement Statistics for 1994 Japan, for detailed information on a statistical breakdown of procurement contracts in Japan.

1.5 Procedures for Filing Complaints

Information on the system of complain review procedures for government procurement could be obtained through the Internet via the registered on-line address “<http://www.epa.go.jp/chousei/chans/chans-e-e.html>”.

2. Supplements to the Entities Subject to the Agreement

Relevant laws and regulations applied to the entities other than the central government entities have already been brought in line with the provisions of the Agreement.

(1) Prefectural Governments and Designated Cities

- a) Government Procurement has been implemented based on the Local Autonomy Law, the Ordinance for Enforcement of the Local Autonomy Law, the Cabinet Order Stipulating Special Procedures for Government Procurement of Goods or Services in Local Government Entities, and other measures.
- b) Public notice of invitation to tender for the procurement covered by the Agreement is made in the respective local official gazettes.
- c) Each entity has established an individual complaint review procedure as mentioned above in 1.3.2 (9).

(2) Other Entities

- a) Details of planned procurements are determined in the previous fiscal year based on the objectives and content of the various projects undertaken by each government procurement entity.
- b) Information on procurement is provided in the same manner as procurement by central government entities -- through public notice in "Kanpo".
- c) Complaints regarding the procurement subject to the Agreement and Japan's voluntary measures in the major sectors can be filed through the process as outlined above in 1.3.2 (8) and 1.5 along with separate consultations with the entities concerned.

Survey on Publication Arrangements for Government Procurement Opportunities in Member Economy

1. Ways to Obtain Information on Tendering

(1) Notice of Invitation to tender

A procuring entity publishes a notice in the official gazette, "Kanpo", for the invitation to tender at least 40 days in advance of the closing date of receipt for tenders. Therefore, it is very important to read notices on tenders in the gazette carefully (See Appendix 4 for information on how to obtain "Kanpo"). Information on tenders is also available through contact points on government procurement set out in Appendix 2. A notice of invitation to tender includes the information indicated below. Among the information in the gazette, nature and quantity of products or services to be procured, time-limits set for the submission of tenders, and name and department of the official in charge of the contract are described in English, one of the official languages of WTO. As voluntary measures to increase access opportunities for foreign suppliers to the Japanese market, the Government of Japan extends, in principle, the period for the receipt of tenders from the date of a public notice for the invitation to tender by 10 days to 50 days and contains in the notice such information in English as: qualifications to participate in the tender, and place and time-limit of delivery. Public notices on selective tendering procedures contain, in addition to such information, requirements to be designated to participate in tenders.

Moreover, with a view to facilitating access to information on government procurement, an electronic data base containing the information published in the official gazette, "Kanpo", is available through on-line information and data base retrieval services from April 1995.

Information to be listed

- * Subject Matters of the contract;
- * In case of recurring contracts, the nature and quantity of the products to be procured under all the remaining contracts after one of the series of recurring contracts, the estimated date of the subsequent tender notices and the date of the notice to invite to the first tender;
- * Qualifications required to participate in the tendering procedures;
- * Place and time-limits set for the submission of tenders;
- * Place for indicating contract provisions;
- * Place and procedures for the delivery of tender documentation;
- * Name and department of the official in charge of the contract;
- * Place, date and time of opening tenders;
- * Language and currency to be used for the contract;

- * Information on tender guarantee fee and contract guarantee fee;
- * Obligations of tenderers;
- * Confirmation that tenders made by non-qualified suppliers and tenders violating conditions for tender are invalid;
- * Whether a written contract is required or not; and
- * Method for determining the successful tender.

(2) Tender Documentation and Explanation Meetings

Those who intend to participate in competitive tendering procedures can obtain tender documentation containing detailed information on tender from the procuring entity concerned. Procuring entities may hold meetings to explain proposed procurements. Methods to obtain tender documentation, and date and place of such meetings, if any, are indicated in notices in the official gazette, "Kanpo".

2. Publication of Procurement Opportunities Through Printed Matter

All the relevant information on tender fee is made available daily in "Kanpo", published by the Printing Bureau of the Ministry of Finance. Subscription to "Kanpo", can be listed in Appendix 4. Monthly subscription fee is 3,596 yen and a copy costs 136 yen (another 136 yen to be added for every additional 32 pages). The contents of "Kanpo" are listed above.

3. Publication of Procurement Opportunities Through Electronic Media

(1) Outline of the system.

- a) Currently, all the information listed in "Kanpo" is available in database format. This database can be accessed on the Internet through PC-VAN, Nifty-Serve and the Japan External Trade Organization (JETRO) Home Page.
- b) The information available in electronic format through the Internet includes the English procurement information listed in "Kanpo". The entire text of the listings in "Kanpo" can be obtained through PC-VAN, Nifty-Serve and the JETRO Home Page.

(2) Other Functions

This system does not function to receive or respond to questions, or to receive tenders.

(3) Information Supplied

The information supplied through the system has been outlined above. (See Appendix 3 for example.)

(4) Organization for the System Management

The Government Procurement Information Liaison of the Information Service Division of JETRO (Tel: 81-3-3582-5549, Fax: 81-3-3589-4179)

(Information on government procurement is updated daily.)

4. Others

The above descriptions are regarding the publication system at central government level. Information on the procurement at the local government level is made public by each sub-central government entity through the equivalents of "Kanpo", such as "Kenpo".

1. Voluntary Measures of Japan

[Attachment]

a. With a view to playing a responsible role pursuant to its economic strength, in maintaining and enhancing the free trade system, the Government of Japan has adopted a number of "the Action Program" since 1985 as voluntary measures for improving market access, not stipulated in the new Agreement on Government Procurement.

What follows is the major points of "the Action Program on Government Procurement" adopted in 1994.

- (1) Fundamental reform of procurement procedures
 - (a) Active use of open competitive tendering and a reduction of single tendering
 - (b) Thorough implementation of a unified process for qualifications and unification of the criteria of the procedures for qualifications among ministries and agencies
 - (c) Encouragement of the use of the overall-greatest-value evaluation method in cases in which the lowest-price-award method is not appropriate
- (2) Improvements of methods for public notification of information on government procurement
 - (a) Publication of Government Procurement Kanpo, which comprises government-procurement-related notifications
 - (b) Publication of an annual report on Japan's Government Procurement
- (3) Improvement of the dissemination of information on government procurement
 - (a) Establishment of a database, which provides open access to the public, on information related to government procurement listed in Kanpo
 - (b) Lowering of the threshold for values for contracts which must be publicly announced in Kanpo at the beginning of each fiscal year from 1,000,000 SDRs to 800,000 SDRs
 - (c) Holding of a seminar on government procurement to provide prospects of government procurement

b. Adoption of "Procedures for Government Procurement on Products (Operational Guidelines)"

Based on the Action Program on Government Procurement, the Government of Japan, in order to further meet the needs of suppliers and to strive to expand opportunities for competitive domestic and foreign suppliers to enter the market and ensure thorough transparency in procedures, adopted, as voluntary measures, the "Procedures for Government Procurement on Products (Operational Guidelines)".

The major points of the Operational Guidelines are outlined below.

- (1) Request for submission of materials for entities' market research
 - In principle, entities publish a notification in Kanpo of their request for the materials in procurement valued no less than 800,000 SDRs, and for which it will be difficult to develop appropriate specifications without requesting the submission of materials and other relevant information from suppliers.
- (2) Request for comments before procurement
 - In procurement valued no less than 800,000 SDRs, in principle, entities publish a notification in Kanpo to request comments on draft specifications prepared by them.
- (3) Provision of information for suppliers' convenience
 - (a) Entities publish a notification in Kanpo of procurement estimated at no less than 800,000 SDRs as early as possible in the fiscal year.
 - (b) The Ministry of Foreign Affairs and other ministries and agencies will hold

seminars on government procurement.

- (c) Entities publish its expected procurement which is estimated at no less than 100,000 SDRs at the beginning of the fiscal year, by making such information available for public perusal at the entities' contact points.
- (4) Publication of information prior to the contract award of single tendering (for procurement whose estimated value is no less than 100,000 SDRs)
- (5) Review and follow-up of the Operational Guidelines
 - (a) A review of the status of the implementation of the measures and follow-ups on the status of utilization of the measures by suppliers
 - (b) Opportunities to hear opinions and requests from domestic and foreign suppliers.

c. Expansion of the coverage of voluntary measures on government procurement

The Japanese Government expanded the scope of application of the Operational Guidelines to the procurement of some services areas as of January 1, 1996. The services newly subject to the above Operational Guidelines are those which the Japanese Government included in the Annex as subject to the new Agreement on Government Procurement.

2. Measures on government procurement on Telecommunications and medical technology

- (1) Provisions common to the measures in both areas
 - i. Future procurement plans
 - Entities publish in Kanpo information on procurement covered by the measures (valued no less than 100,000 SDRs) as early in the fiscal year as possible.
 - ii. Limitations on single tendering
 - Entities publish in Kanpo an announcement of a single tender procurement covered by the measures (valued no less than 100,000 SDRs) at least 40 days before the contract is awarded.
 - iii. Request for submission of materials
 - For procurement whose value is expected to be no less than 385,000 SDRs, entities, in principle, publish a notice in Kanpo of their request for the submission of materials.
 - iv. Request for comments on draft specifications
 - For procurement whose value is expected to be no less than 385,000 SDRs, and procurement of modified products or services with a value greater than 100,000 SDRs, entities, in principle, publish a notice in Kanpo of their request for comments on draft specifications prepared by the entities.
 - v. Technical specifications
 - In preparing technical specifications,
 - (i) technical specifications are specified in terms of performance rather than design;
 - (ii) technical specifications are based on international standards, where such exist, and otherwise based on national technical regulations or recognized national standards;
 - (iii) entities prepare technical specifications with the minimum detail needed to define the performance criteria; entities don't require to produce features not essential to the performance criteria; and

- (iv) entities formulate specifications in an impartial manner.
- vi. Pre-tender conference
 - Entities hold a pre-tender conference with regard to any procurement for which requests for comments procedures are taken.
- vii. overall-greatest-value evaluation method
 - For procurement with a value greater than 385,000 SDRs, and procurement of modified products or services with a value greater than 100,000 SDRs, entities make use of the overall-greatest-value evaluation method so that competitiveness of the products or services will be properly evaluated.
- viii. Follow-up measures
 - A committee has established to study a standardized manual to develop non-discriminatory and simplified specifications.
 - A committee has established to develop a standardized format for tender documentation. (A standardized format was formulated by the Understanding among the relevant ministries and agencies on 18 July 1995.)
- ix. Review of the implementation of measures
 - An annual meeting will be held to voluntarily review the implementation of the measures.
 - The review meeting will include the opportunity of listening to opinions of domestic and foreign companies and business associations.
- (2) Provisions specific to the Measures in the area of telecommunications
 - Subcontractors
 - When entities publish a request for comments, they also publish an invitation for suppliers to express interest in subcontracts involved in that procurement.
 - A list of potential subcontractors having expressed interest in subcontracts is made available for public perusal at a contact point in the entity, and is provided to those who responded.
- (3) Provisions specific to the Measures in the area of medical technology
 - Public notification of the outlook for the procurement volume of non-consumables and consumables
 - Each hospital covered by the measures publishes the outlook for the expected procurement volume of the top ten categories of non-consumables and consumables, by making the information available at its contact points.
 - The Guidelines for the Annual Procurement Outlook of Each Hospital Covered by the Measures, as guidelines for category classifications to be used for the outlook described above, was adopted on 7 April 1995.

3. "Operational Guidelines with respect to the Measures on Telecommunications and Medical Technology"

With a view to complementing and clarifying the measures, the Government of Japan adopted the "Operational Guidelines With Respect to the Measures on Japanese Public Sector Procurement of Telecommunications Products and Services" and "Operational Guidelines with respect to the Measures related to Japanese Public Sector Procurement of Medical Technology Products and Services."

The major points of the Operational Guidelines are outlined below.

- (1) Provisions common to the Guidelines in both areas
 - i. Threshold for the overall-greatest-value evaluation method and request for comments (request for submission of materials or request for comments on draft

- specifications)
- 385,000 SDRs.
- ii. Meetings
 - Entities which procured in the previous fiscal year a total of no less than five million SDRs of telecommunication products and services, or two million SDRs of medical technology products and services will hold their own annual meetings.
- (2) Provisions specific to the Guidelines in the area of telecommunications
 - i. Technical specifications
 - In preparing technical specifications, in the case where international standards do not exist, entities will give full consideration to using de facto international standards, in addition to national technical regulations and recognized national standards.
 - ii. Subcontractors
 - In addition to the provisions of the Measures, (i) Entities invite suppliers to express interest in subcontracts, when they publish future procurement plans at the beginning of the fiscal year, and (ii) a list of potential subcontractors responded to the invitation is attached to tender documentation.
- (3) Provisions specific to the Guidelines in the area of medical technology
 - i. Notice from the head of each procuring entity
 - The heads of all procuring entities send a notice to all procurement officials within their own authority, encouraging them to give fair, non-discriminatory, and positive consideration to the procurement of competitive foreign products and services.
 - The Notice from heads of all procuring entities also asked the hospitals and other subordinate organizations within their entities to assist foreign suppliers, on request, in appointments and contacts with procurement officials in those organizations.

(The Notices to this effect were issued to all procurement officials of all major entities as of November 1994.)
 - ii. Definition of medical technology products
 - Medical technology products include in-vitro diagnostic reagents.

4. Computers

The Measures govern procurement of no less than 100,000 SDRs by 113 entities with the exception of procurement covered by "Procedures to Introduce Supercomputers."

Major points of the Measures are outlined below.

- (1) Ensuring equal access to pre-solicitation information
- (2) Formulation of specifications in an impartial manner and establishment of a program to facilitate the dissemination of information and provision of training related to specifications-formulation
- (3) Reduction in the use of single tendering
- (4) Appropriate actions to unfair bids
- (5) Announcement in Kanpo at the beginning of a fiscal year of plans to introduce computer products and services that exceed 800,000 SDRs
- (6) Adoption of entity-specific plans describing the efforts of each procuring entity
- (7) The establishment of an independent Procurement Review Board to review complaints related to procurement

It is stipulated in the Measures that the particular tendering procedures had been

chosen by each procuring entity. However, the "Outline of External Economic Reform Measures" adopted on 29 March 1994 stipulated that for the certain procurement of computer, evaluation criteria for use of the overall-greatest-value evaluation method would be developed toward the end of FY1994, and procurement based on the overall-greatest-value evaluation method would be introduced. As a result, preparations were advanced to introduce the use of the overall-greatest-value evaluation method. (On 27 March 1995 it was decided that as from 1 July 1995, the overall-greatest-value evaluation method would be used for procurement valued no less than 800,000 SDRs.)

Article VI:10(a), Value of Contracts Awarded above and below the Threshold Value
Broken Down by Entities

(1,000 SDR)

Entity	Contracts awarded above the threshold value	Contracts awarded below the threshold value	Total contracts awarded
House of Representatives	674	2,417	3,091
National Diet Library	3,887	1,102	4,989
House of Councilors		1,291	1,291
Supreme Court	2,593	4,310	6,903
Board of Audit	2,809	1,582	4,391
Cabinet	119	1,823	1,942
Prime Minister's Office	7,912	3,850	11,762
Fair Trade Commission		228	228
National Police Agency	69,810	21,909	91,719
Environmental Disputes Coordination Commission		41	41
Imperial Household Agency		1,942	1,942
Management and Coordination Agency	3,181	3,561	6,742
Hokkaido Development Agency	445	747	1,192
Defense Agency	52,903	126,409	179,312
Economic Planning Agency	3,778	595	4,373
Science and Technology Agency	22,142	35,225	57,367
Environmental Agency	13,598	8,276	21,874
Okinawa Development Agency		193	193
National Land Agency	10,741	2,754	13,495
Ministry of Justice	7,749	83,466	91,215
Ministry of Foreign Affairs	4,733	309	5,042
Ministry of Finance	83,096	51,371	134,467
Ministry of Education	1,088,722	876,364	1,965,086
Ministry of Health and Welfare	228,872	1,093,925	1,322,797
Ministry of Agriculture, Forestry and Fisheries	93,040	58,427	151,467
Ministry of International Trade and Industry	39,379	32,889	72,268
Ministry of Transport	412,338	88,152	500,490
Ministry of Posts and Telecommunications	930,779	382,897	1,313,676
Ministry of Labour	84,226	18,415	102,641
Ministry of Construction	159,207	99,703	258,910
Ministry of Home Affairs	3,487	1,063	4,550
Peoples' Finance Corporation	13,414	2,175	15,589
Housing Loan Corporation	28,391	609	29,000
Agriculture, Forestry and Fisheries Finance Corporation		286	286
Japan Finance Corporation for Small Business	2,202	5,016	7,218
Hokkaido-Tohoku Development Corporation		128	128
Japan Finance Corporation for Municipal Enterprises		219	219

Entity	Contracts awarded above the threshold value	Contracts awarded above the threshold value	Total contracts awarded
Small Business Credit Insurance Corporation	513	56	569
Environmental Sanitation Business Financing Corporation		336	336
Okinawa Development Finance Corporation			
Japan Development Bank	326	417	743
Export-Import Bank of Japan		269	269
Social Welfare and Medical Service Corporation		36	36
Japan Tobacco Inc.	4,404	33,011	37,415
Nippon Telegraph and Telephone Co.			
Hokkaido Railway Company	2,245	1,223	3,468
Central Japan Railway Company	8,934	5	8,939
East Japan Railway Company	104,377		104,377
West Japan Railway Company	16,279	315	16,594
Shikoku Railway Company	800	164	964
Kyushu Railway Company	3,188	469	3,657
Japan Freight Railway Company	13,708	6,161	19,869
Total	3,529,001	3,056,131	6,585,132

**[APPENDIX 2]
Contact Points on Government Procurement**

(1) Entities Covered by the New Agreement on Government Procurement

Entity	Contact Point	Tel. Number	Ext.	Fax Number
(Central Government Entities)				
House of Representatives	Procurement Section, Accounts Div., General Affairs Dept.	03(3581)5111	2323	03(3581)9214
House of Councilors	Accounts Div., General Affairs Dept.	03(3581)3111	2579	03(5512)3868
Supreme Court	Auditing Div., Accounting Bureau	03(3264)8111	3446	03(3234)3529
Board of Audit	Accounts Div., Secretariat of General Executive Bureau	03(3581)3251	2268	03(3581)8076
Cabinet and Prime Minister's Office	Contracts Section, Accounts Div., Minister's Secretariat	03(3581)2361	2322	03(3581)2267
Fair Trade Commission	Personnel and Accounts Div., Secretariat, General Secretariat	03(3581)5471	2435	03(3581)1963
National Public Safety Commission (National Police Agency)	Finance Div., Commissioner-General's Secretariat	03(3581)0141	2354	03(3581)0633
Environmental Disputes Coordination Commission	Accounts Section, General Affairs Div., Executive Office	03(3581)2361	3516	03(3581)9488
Imperial Household Agency	Section in Charge of the Acts to Incur Disbursement, Accounting Div.	03(3213)1111	276	03(3282)1541
Management and Coordination Agency	Examination Section, Accounts Div., Director-General's Secretariat	03(3581)6361	4148	03(3506)1941
Hokkaido Development Agency	First Accounting Section, General Affairs Div.	03(3581)9111	2325	03(3581)1208
Defense Agency	Procurement and Supply Office, Coordination Div., Bureau of Equipment	03(3408)5211	2119	03(3746)1415
Economic Planning Agency	Accounts and Budget Div.	03(3581)0261	5129	03(3581)9404
Science and Technology Agency	Finance Div., Minister's Secretariat	03(3581)5271	272	03(3504)2684
Environment Agency	Accounts Section, Budget and Accounts Div., Minister's Secretariat	03(3581)3351	6170	03(3593)8932

Entity	Contact Point	Tel. Number	Ext.	Fax Number
Okinawa Development Agency	Accounts Div., General Affairs Bureau	03(3581)2361	4023	03(5251)7177
National Land Agency	Contracts Section, Budget and Accounts Div., Minister's Secretariat	03(3593)3311	7163	03(3501)5349
Financial Supervisory Agency	Second Accounts Section, General Coordination Div., Commissioner's Secretariat	03(3506)6030	Direct	03(3506)6011
Ministry of Justice	Auditing Office, Finance Div., Minister's Secretariat	03(3580)4111	2212	03(3592)7112
Ministry of Foreign Affairs	Procurement Office, Financial Affairs Div., Minister's Secretariat	03(3580)5257	Direct	03(3580)5257
Ministry of Finance	First Account Settlement Section, Accounts Div., Minister's Secretariat	03(3581)4111	2126	03(5251)2162
Ministry of Education, Science, Sports and Culture	Planning and Liaison Unit, Budgeting and Accounting Div., Minister's Secretariat	03(3581)4211	3012	03(3592)3959
Ministry of Health and Welfare	Accounts Div., Minister's Secretariat	03(3503)1711	2212	03(3508)1112
Ministry of Agriculture, Forestry and Fisheries	General Section on Specified Procurement, Accounting Div., Minister's Secretariat	03(3502)8111	2229	03(3502)4177
Ministry of International Trade and Industry	Budget and Accounts Div., Minister's Secretariat	03(3501)1511	2236	03(3580)2493
Ministry of Transport	Contract Management Office, Finance Div., Minister's Secretariat	03(3580)3111	5385	03(3580)7804
Ministry of Posts and Telecommunications	Procurement and Supply Div., Finance Dept., Minister's Secretariat	03(3504)4243	Direct	03(3504)0194
Ministry of Labour	Finance Div., Minister's Secretariat	03(3593)1211	5112	03(3502)2950
Ministry of Construction	Procurement Information Section, Budget and Accounts Div., Minister's Secretariat	03(3580)4311	2296	03(5251)1923
Ministry of Home Affairs	Section of Contract and Payment, Financial Affairs Div., Minister's Secretariat	03(5574)7111	2540	03(5574)6205
(Sub-central Government Entities)				
Hokkaido	Planning Section, General Affairs Div., Accounting Dept.	011(231)4111	32-217	011(232)7459
Aomori-ken	Procurement & Premises Management Div., General Affairs Dept.	0177(22)1111	2106	0177(34)1380

Entity	Contact Point	Tel. Number	Ext.	Fax Number
Iwate-ken	General Affairs Div., Accounting Dept.	0196(51)3111	3713	0196(23)7794
Miyagi-ken	Administrative Management Office, General Affairs Dept.	022(211)2238	Direct	022(211)2293
Akita-ken	Administrative Examination Office, General Affairs Dept.	0188(60)1055	Direct	0188(60)1056
Yamagata-ken	Finance Div., General Affairs Dept.	0236(30)2043	Direct	0236(30)2726
Fukushima-ken	Auditing Div., Accounting Dept.	0245(21)7555	Direct	0245(21)7962
Ibaraki-ken	First Accounting Div., Accounting Dept.	029(221)8111	4519	029(231)8238
Tochigi-ken	Management Div., Accounting Dept.	028(623)3039	Direct	028(623)3016
Gunma-ken	General Affairs Section, Accounting Div., Accounting Dept.	0272(23)1111	3611	0272(43)3450
Saitama-ken	Accounting and Management Div., Accounting Dept.	048(830)5719	Direct	048(830)4910
Chiba-ken	Management Div., Civil Engineering Dept.	043(223)3113	Direct	043(227)0139
Tokyo-to	General Affairs Section, Budgeting & Accounting Div., Financial Affairs Dept.	03(5388)2607	Direct	03(5388)1275
Kanagawa-ken	Guidance Div., Accounting Dept.	045(201)1111	6705-7	045(212)8345
Niigata-ken	Finance Div., General Affairs Dept.	025(285)5511	2184	025(282)1757
Toyama-ken	Accounting Div., Accounting Dept.	0764(31)4111	4491	0764(44)4432
Ishikawa-ken	Procurement & Premises Management Div., General Affairs Dept.	0762(23)9049	Direct	0762(23)9494
Fukui-ken	Finance Div., General Affairs Dept.	0776(21)1111	2035	0776(25)6785
Yamanashi-ken	Accounting Office	0552(23)1306	Direct	0552(23)1310
Nagano-ken	Accounting Div., Accounting Dept.	026(235)7352	Direct	026(235)7368
Gifu-ken	Accounting Div., Accounting Dept.	058(272)1111	3213	058(271)7570
Shizuoka-ken	Finance Div., General Affairs Dept.	054(221)2036	Direct	054(221)2750
Aichi-ken	Management Div., Accounting Dept.	052(961)2111	2911	052(951)7630

Entity	Contact Point	Tel. Number	Ext.	Fax Number
Mie-ken	Finance Div., General Affairs Dept.	0592(24)2121	Direct	0592(24)2125
Shiga-ken	Management Div., Accounting Dept.	0775(28)4312	Direct	0775(28)4920
Kyoto-fu	Public Relations Office Governor's Secretariat	075(414)4076	Direct	075(414)4075
Osaka-fu	Finance Division, General Affairs Dept.	06(6944)0351	2111-2	06(6944)6075
Hyogo-ken	Construction Promotion Office, General Affairs Div., Civil Engineering Dept.	078(341)7711	Direct	078(362)3921
Nara-ken	Accounting Div., Accounting Dept.	0742(22)1101	4703	0742(24)4660
Wakayama-ken	Procurement & Premises Management Div., General Affairs Dept.	0734(41)2217	Direct	0734(21)4823
Tottori-ken	Auditing Div., Accounting Dept.	0857(26)7129	Direct	0857(26)8118
Shimane-ken	Accounting Div., Accounting Dept.	0852(22)5908	Direct	0852(22)5952
Okayama-ken	Accounting Div., Accounting Dept.	086(224)2111	3814	086(221)6648
Hiroshima-ken	Procurement & Premises Management Div., General Affairs Dept.	082(228)2169	Direct	082(502)0652
Yamaguchi-ken	Accounting Div., Accounting Dept.	0839(33)3916	Direct	0839(33)3949
Tokushima-ken	Procurement & Premises Management Div., General Affairs Dept.	0886(21)2061	Direct	0886(53)6581
Kagawa-ken	Procurement & Premises Management Div., General Affairs Dept.	0878(31)1111	2155	0878(35)4715
Ehime-ken	Procurement & Premises Management Div., General Affairs Dept.	089(941)2111	2310	089(921)6363
Kochi-ken	Procurement & Premises Management Div., General Affairs Dept.	0888(23)9322	Direct	0888(23)9254
Fukuoka-ken	Procurement & Premises Management Div., General Affairs Dept.	092(651)1111	2348	092(651)8543
Saga-ken	Accounting Div., Accounting Dept.	0952(25)7191	Direct	0952(25)7280
Nagasaki-ken	Accounting Div., Accounting Dept.	0958(24)1111	3213	0958(20)4084

Entity	Contact Point	Tel. Number	Ext.	Fax Number
Kumamoto-ken	Accounting Div., Accounting Dept.	096(383)1111	6325	096(383)0366
Oita-ken	Accounting Div., Accounting Dept.	0975(38)3668	Direct	0975(33)9031
Miyazaki-ken	Personnel Div., General Affairs Dept.	0985(24)1111	2063	0985(26)7345
Kagoshima-ken	Accounting Div., Accounting Dept.	099(226)8111	3216	099(222)6748
Okinawa-ken	Finance Div., General Affairs Dept.	098(866)2095	Direct	098(866)2658
Osaka-shi	Supplies Section, Procurement & Premises Management Div., Finance Dept.	06(208)8271	Direct	06(202)6955
Nagoya-shi	Supplies Section, Finance Div., Finance Dept.	052(972)2327	Direct	052(972)4121
Kyoto-shi	Supplies Section, Financial Affairs Div., Financial Management Dept.	072(222)3311	Direct	075(222)3317
Yokohama-shi	Coordination Unit, Contract Div., Finance Dept.	045(671)3805	Direct	045(641)2758
Kobe-shi	Budgeting & Accounting Section, Finance Div., Financial Management Dept.	078(322)5146	Direct	078(322)6028
Kitakyushu-shi	Procurement Section, Financial Affairs Div., Finance Dept.	093(582)2017	Direct	093(582)2070
Sapporo-shi	Contract Management Section, Procurement & Premises Management Dept.	011(211)2152	Direct	011(251)1644
Kawasaki-shi	Construction Services Contract Section, Procurement & Premises Management Dept.	044(200)2111	2097	044(200)9901
Fukuoka-shi	Contracts Section, Finance Div., Finance Dept.	092(711)4182	Direct	092(733)5442
Hiroshima-shi	Supplies Div., Finance Dept.	082(504)2083	Direct	082(504)2098
Sendai-shi	Contracts Division, Finance Dept.	022(214)8147	Direct	022(262)6709
Chiba-shi	Contracts Division, Finance Dept.	043(245)5088	Direct	043(245)5536

Entity	Contact Point	Tel. Number	Ext.	Fax Number
(All Other Entities)				
Hokkaido Railway Company	Management Planning Div., General Project Dept.	011(222)6123	Direct	011(222)5676
East Japan Railway Company	Management Administration Dept., Corporate Planning Headquarters	03(3212)3589	Direct	03(3285)1401
Central Japan Railway Company	Supervision Section, Corporate Planning Div., Management Supervision Dept.	052(564)2316	Direct	052(587)1300
West Japan Railway Company	Management Administration Dept.	06(375)8917	Direct	06(375)8919
Shikoku Railway Company	Management Planning Div., Corporate Planning Headquarters	0878(51)0663	Direct	0878(51)0663
Kyushu Railway Company	Management Administration Dept., Corporate Planning Headquarters	092(474)0747	Direct	092(474)2737
Japan Freight Railway Company	Planning Dept., Corporate Planning Headquarters	03(3240)9648	Direct	03(3216)2089
Japan Tobacco Inc.	General Administration Dept.	03(3474)3111	2320	03(5479)0340
Nippon Telegraph and Telephone Co.	International Procurement Office	03(3509)8044	Direct	03(3593)1794
People's Finance Corporation	Supply Div., General Affairs Dept.	03(3270)1361	726	03(3241)9479
Housing Loan Corporation	Contract Section, Accounting Div., Finance and Accounting Dept.	03(5800)8053	Direct	03(5800)8136
Agriculture, Forestry and Fisheries Finance Corporation	General Affairs Div., General Affairs Dept.	03(3270)2283	Direct	03(3270)2350
Japan Finance Corporation for Small Business	General Service Div., General service Dept.	03(3270)1261	2511	03(3243)1207
Japan Finance Corporation for Municipal Enterprises	General Affairs Section, General Affairs Div.	03(5210)5914	Direct	03(5210)5924
Hokkaido-Tohoku Development Corporation	General Service Div., Business Control and Accounting Dept.	03(3270)1657	281	03(3246)0776
Social Welfare and Medical Service Corporation	Accounting Section, General Accounting Dept.	03(3438)9929	Direct	03(3438)0219
Small Business Credit Insurance Corporation	Accounting and Treasury Div., Accounting and Treasury Dept.	03(3270)2361	8311	03(3242)0043
Environmental Sanitation Business Financing Corporation	Accounting Div., Accounting Dept.	03(3582)5415	Direct	03(3582)4730

Entity	Contact Point	Tel. Number	Ext.	Fax Number
Okinawa Development Finance Corporation	General Affairs Div., General Affairs Dept.	03(3581)3241	Direct	03(5511)8233
Japan Development Bank	General Services Div., General Services Dept.	03(3244)1860	Direct	03(3270)8097
Export-Import Bank of Japan	Planning and Coordination Div., Administration Dept.	03(3287)9445	Direct	03(3287)9540
Water Resources Development Public Corporation	Contracts Div., Accounting Dept.	03(3584)1251	2215	03(3584)1247
Japan Regional Development Corporation	Contract Management Div., Accounting Dept.	03(3501)5211	637	03(3501)5209
Forest Development Cooperation	Procurement Section, Accounting and Treasury Div., Accounting and Treasury Dept.	03(3222)1231	Direct	03(3222)1410
Japan Agricultural Land Development Agency	Accounting Div., Budget and Accounting Dept.	03(3433)0171	355	03(3433)5465
Japan National Oil Corporation	Accounting Div., General Administration Dept.	03(3597)7537	Direct	03(3591)0172
Maritime Credit Corporation	Planning Office, General Affairs Dept.	03(3501)2146	Direct	03(3580)8173
Japan Railway Construction Public Corporation	Contract Div., Finance Dept.	03(3506)1827	Direct	03(3506)1895
New Tokyo International Airport Authority	Contract Div., Finance Dept.	03(3639)6284	Direct	03(3639)8227
Japan Highway Public Corporation	Contract Administration Div., Procurement and Right-of-Way Dept.	03(3506)0211	Direct	03(3506)0939
Hanshin Expressway Public Corporation	Contract Evaluation Subsection, Contract Div., Finance Dept.	06(252)8121	3344	06(251)6930
Honshu-Shikoku Bridge Authority	Procurement Div., Procurement and Compensation Dept.	078(291)1035	Direct	078(291)1358
Metropolitan Expressway Public Corporation	Contract Research Section, Contract Div., Finance Dept.	03(3539)9314	Direct	03(3502)3062
Housing and Urban Development Corporation	Administration Section, Contract Administration Div., Finance Dept.	03(3263)8111	8309	03(3263)8147
Research Development Corporation of Japan	Financial Affairs Div.	048(226)5605	Direct	048(226)5651
Power Reactor and Nuclear Fuel Development Corporation	Consignment Contract Section, Contract Div.	03(3586)3311	2305	03(3505)1552

Entity	Contact Point	Tel. Number	Ext.	Fax Number
Japan Environment Corporation	Contract Div., Accounting and Finance Dept.	03(5251)1027	Direct	03(3592)5057
Japan International Cooperation Agency	Facilities and Supplies Div., Finance and Accounting Dept.	03(3346)5103	Direct	03(3346)5447
Pension Welfare Service Public Corporation	Financial Section Financial Dept.	03(3502)2481	312	03(3502)2058
Agriculture & Livestock Industries Corporation	General Affairs Div., General Affairs Dept.	03(3583)8237	Direct	03(3583)8472
Metal Mining Agency of Japan	Contract Examination Div., General Affairs Dept.	03(3502)2801	344	03(3503)0570
Coal Mining Areas Restoration Agency	General Coordination Div., General Coordination Dept.	03(3502)5221	Direct	03(3503)7486
Japan Small Business Corporation	Accounting Dept.	03(3433)8811	2081	03(5470)1512
JNR Settlement Corporation	Planning Office, Administration Dept.	03(3211)4816	Direct	03(3212)3437
Postal Life Insurance Welfare Corporation	Contract Div., Accounting Dept.	03(5322)0516	Direct	03(5322)0467
Labour Welfare Corporation	Contract Div., Accounting Dept.	044(556)9852	Direct	044(556)9916
Organization for Workers' Retirement Allowance Mutual Aid Corporation	Finance Div.I, General Coordination Dept.	03(3436)0151	524	03(3437)4438
Employment Promotion Corporation	The First Contracts Div., Accounting Dept.	03(3222)8057	Direct	03(3222)1040
Teito Rapid Transit Authority	Documents Section General Affairs Dept.	03(3837)7042	Direct	03(3837)7048
Northern Territories Issue Association	Accounting Section, General Affairs Div.	03(3263)7042	Direct	03(3263)7693
The Overseas Economic Cooperation Fund	Supplies and Welfare Div., Accounting and General Service Dept.	03(3215)1390	Direct	03(3215)1324
Japan Consumer Information Center	Accounts and Budget Div., Administration Dept.	03(3443)7869	Direct	03(3443)1201
Japan Atomic Energy Research Institute	Contracts Div.I, Contracts Dept.	03(3592)2356	Direct	03(3592)2349
Japan Information Center of Science and Technology	Contract Section Accounting and Contract Div., Accounting and Finance Dept.	03(5214)8427	Direct	03(5214)8440

Entity	Contact Point	Tel. Number	Ext.	Fax Number
The Institute of Physical and Chemical Research (RIKEN)	Contract Section, Finance Div.	048(462)1111	2341	048(462)4632
Pollution-Related Health Damage Compensation and Prevention Association	Planning Section, General Affairs Dept.	03(3586)6041	237	03(3224)9586
Fund for the Promotion and Development of the Amami Islands	Tokyo Office	03(3433)4318	Direct	03(5473)9340
Japan Foundation	Accounting Div., Financial and Accounting Dept.	03(5562)3518	Direct	03(5562)3496
Japan Scholarship Foundation	Account Section, Account Div.	03(3269)4261	462	03(3269)4828
Mutual Aid Association of Private School Personnel	Supplies Subsection, Accounting Section, Financial Div.	03(3813)5321	539	03(3818)5932
National Education Center	Marketing and Accounting Div.	03(3580)1256	322	03(3581)2018
Japan Arts Council	Budgets and Accounts Div., Fiscal Affairs Dept.	03(3265)7411	2213	03(3265)8782
Japan Society for the Promotion of Science	Budget Unit, Accounting Div. Administration Dept.	03(3236)1721	222	03(3237)8238
Japan Private School Promotion Foundation	Supplies Unit, Budget and Accounts Div., General Affairs Dept.	03(3230)7834	Direct	03(3230)1325
The University of the Air Foundation	Supplies Unit, Budget and Accounting Div., General Affairs Dept.	043(276)5111	4226	043(298)4377
National Stadium and School Health Center of Japan	General Accounting Div.	03(5410)9140	Direct	03(5410)9146
Social Insurance Medical Fee Payment Fund	Accounts Div.	03(3591)7441	Direct	03(3591)6707
Social Development Research Institute	General Affairs Dept.	03(3589)1381	Direct	03(3589)3864
Association for Welfare of the Mentally and Physically Handicapped	General Affairs Section, General Affairs Div., General Affairs Dept.	0273(25)1501	Direct	0273(27)7628
Japan Racing Association	Procurement Section, Contract Div., Financial and Accounting Dept.	03(3591)5251	3262	03(5401)4060
Mutual Aid Association of Agriculture, Forestry and Fishery Corporation Personnel	General Services Section, General Affairs Div., General Affairs Dept.	03(3432)8108	Direct	03(3432)3750

Entity	Contact Point	Tel. Number	Ext.	Fax Number
The National Association of Racing	Accounting and Treasury Div., Accounting and Treasury Dept.	03(3583)6870	Direct	03(5570)6449
Farmers' Pension Fund	Accounting and Treasury Div., Accounting and Treasury Dept.	03(3502)3897	Direct	03(3592)2660
Japan Keirin Association	General Affairs Dept.	03(3582)3311	2160	03(5563)0724
Japan External Trade Organization	Contracts and Properties Div., Financing and Accounting Dept.	03(3582)5548	Direct	03(3583)6182
Institute of Developing Economies	Accounts Div., Administrative Dept.	03(3353)4231	690	03(3226)8475
Japan Motorcycle Racing Organization	General Affairs Section, General Affairs Dept.	03(3503)6421	Direct	03(3503)6428
New Energy and Industrial Technology Development Organization	Contracts Div., Accounting Dept.	03(3987)9322	Direct	03(5992)1184
Japan National Tourist Organization	Finance Dept.	03(3216)1904	Direct	03(3216)1846
Railway Development Fund	General Affairs Div., Administration Dept.	03(3215)9682	Direct	03(3240)5640
Japan Institute of Labour	Finance Dept.	03(5321)3024	Direct	03(5321)3015
Mutual Aid Fund for Official Casualties and Retirement of Volunteer Firemen	Financial Affairs Official, General Affairs Div.	03(3595)0541	Direct	03(3581)7720

(2) Entities which are not subject to the new Agreement on Government Procurement but which follow procedures based on the Measures Related to Japanese Public Sector Procurements of Computer Products and Services

Entity	Contact Point	Tel. Number	Ext.	Fax Number
National Space Development Agency of Japan	Contract Management Div., Contract Dept.	03(5470)4197	Direct	03(5470)4204
The Shoko Chukin Bank	General Affairs Div.	03(3272)6111	6342	03(3278)1094
Electric Power Development Co., Ltd.	Procurement and Contracts Sec., Contracts and Supply Dept.	03(3546)2211	2854	03(3544)1819
Kansai International Airport Corporation Limited	Contract Div., Finance Dept.	06(282)2255	Direct	06(282)2289
Kokusai Denshin Denwa Co., Ltd.	Procurement Div., Procurement and Premises Management Dept.	03(3347)6161	Direct	03(3347)5729
The Japan Shipbuilding Industry Foundation	Planning and Coordination Section, General Affairs Div., General Affairs Dept.	03(3502)2371	212	03(3502)0041
Japan Broadcasting Corporation	Purchase and Supply Div., Financial Dept.	03(5455)5520	Direct	03(3481)1728
Japan Worker's Housing Association	General Affairs and Planning Dept.	03(3811)6261	311	03(5800)1933

[APPENDIX 3]

JAPAN EXTERNAL TRADE ORGANIZATION (JETRO)

2-2-5, TORANOMON, MINATO-KU, 105-0001, JAPAN
PHONE:(03)3582-5572, FAX:(03)3582-0504

JETRO Government Procurement Database System

The Japan External Trade Organization (JETRO) provides government procurement and other economic information about Japan in English via the Internet and government procurement information only in Japanese via on-line services.

JETRO provides a data-base of information on procurement announcements that appear in the Kanpo, the government's official gazette. JETRO also provides the same information in Japanese to on-line services in Japan such as PC-VAN and Nifty-Serve.

The following menu of information will be provided by JETRO in English on the Internet via the registered on-line address "<http://www.jetro.go.jp/>";

1. Press releases;
2. JETRO profile & network;
3. Trade entering Japan;
4. International investment;
5. Technology interchange;
6. Developing countries;
7. International interaction;
8. Research;
9. Exhibitions;
10. Publication & Videos;
11. Links;
12. Asian Trade Promotion Forum; and
13. APEC Information.

The information is updated and revised as needed.

For further information about government procurement, please contact:

Information Service Department
Phone:(03)3582-5549

The Japan External Trade Organization (JETRO), a publicly funded organization promoting international investment and exporting to Japan, provides the latest available information on Japanese government procurement, as well as the Japanese economy and business. The information is revised and updated periodically.

Methods of access to the government procurement database through JETRO

I. How to get from the opening menu to the government procurement database

1. PC-VAN menu

[6. Government information] ~> [18. JETRO import promotion information] ~> [JETRO WINDS] ~> [Government procurement information]

2. Nifty-Serve

[Companies/Economics/People/Government] ~> [6. News on companies and industries (abroad)] ~> [JETRO WINDS] ~> [Government procurement information]

3. Internet

[<http://www.jetro.go.jp/>] ~> [Japanese Government Procurement]

II. Search subjects

1. PC-VAN and Nifty-Serve search subjects

- (1) Official notice categories
- (2) Products
- (3) Procurement agencies
- (4) Location of procurement agencies
- (5) Publishing Date
- (6) Delivery period
- (7) Deadline of receipt period
- (8) Tender Opening Date

2. Key words for Internet search

- (1) Procurement
- (2) Products
- (3) Construction
- (4) Facilities
- (5) Prefecture
- (6) Publishing Date
- (7) Delivery Period
- (8) Tender Opening Date
- (9) Deadline of Construction Completion
- (10) Deadline of Qualifications Submission
- (11) Deadline of Receipt Period
- (12) Expected Date of Single Tendering Contract
- (13) Date of Applicants' Seminar
- (14) Deadline of Proposal Submission
- (15) Deadline of Material Submission
- (16) Deadline of Submission of Comments
- (17) Date of Announcement of Successful Bid
- (18) Date of Tender Notice

[APPENDIX 4]

How to Obtain the Official Gazette, "Kanpo"

Subscription to the official gazette, "Kanpo", can be made through the service centers and stores set out below. Monthly subscription fee is 3,596 yen and a copy costs 136 yen (another 136 yen to be added for every additional 32 pages) exclusive of mailing or delivering costs to be charged separately.

(Concerning how to obtain the equivalents of "Kanpo" at the local level, please refer to the relevant contact points listed in Appendix 2.)

Service Center of Government Publications (Directly Managed by the Printing Bureau of the Ministry of Finance)

	(Zip Code)	(Address)	(Telephone)
Kasumigaseki	100 -0013	Kasumigaseki1-2-1, Chiyoda-ku, Tokyo	03(3504)3885
Otemachi	100 -0004	Otemachi1-3-2, Chiyoda-ku, Tokyo	03(3211)7786
Osaka	540 -0008	Otemae1-5-63, Chuo-ku, Osaka-shi	06(6942)1681-1682
Nagoya	460 -0001	Sannomaru2-5-1, Naka-ku, Nagoya-shi	052(951)9205-9341
Hukuoka	812 -0013	Hakataekihigashi2-11-1, Hakata-ku, Hukuoka-shi	092(411)6201-6204
Sapporo	060 -0808	Kitahachijounishi2-1-1, Kita-ku, Sapporo-shi	011(709)2401-2402
Hiroshima	730 -0012	Kamihacchoubori6-30, Naka-ku, Hiroshima-shi	082(222)6012-6013
Sendai	980 -0014	Honchou3-2-23, Aoba-ku, Sendai-shi	022(261)8320-8321
Kanazawa	920 -0962	Hirosaka2-2-60, Kanazawa-shi	0762(23)7303-7304
Okinawa	900 -0033	Kume2-30-1, Naha-shi	098(866)7506-7508

Stores of the Official Gazette, "Kanpo" (Designated by the Printing Bureau of the Ministry of Finance)

	(Zip Code)	(Address)	(Telephone)
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